

April 8, 2014
Seward County Board of Equalization

State of Nebraska)
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on April 8, 2014 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on April 8, 2014 at 8:30 a.m.

Present:	Chairman:	Darrell Miller
	Members:	Mike Luebbe, Diana Garske, Scott Stuhr, Mary Koci
	County Clerk:	Sherry Schweitzer
	County Assessor:	Marilyn Hladky

The Chairman noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Koci and seconded by Luebbe to approve the minutes of March 25, 2014.

Affirmative Vote: Koci, Luebbe, Garske, Miller Motion Carried

Abstain: Stuhr as he was not in attendance

Moved by Luebbe and seconded by Garske to approve Tax List Corrections 143-12R and 144-13R.

Affirmative Vote: Luebbe, Garske, Koci, Stuhr, Miller Motion Carried

Hladky then updated the Commissioners on activities of her office.

Known items on the agenda for April 22, 2014 as follows:

- 8:30 a.m. Convene and announce Open Meetings Law
- Pledge of Allegiance
- Discuss/Action - Approve minutes of April 8, 2014
- Discuss/Action - Assessor Information Update

Moved by Koci and seconded by Stuhr to adjourn at 8:37 a.m.

Affirmative Vote: Koci, Stuhr, Garske, Luebbe, Miller Motion Carried

State of Nebraska)
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 22nd day of April 2014.

County Clerk

Chairman

April 8, 2014

Seward County Board of Commissioners

State of Nebraska)
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on April 8, 2014 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on April 8, 2014 at 9:00 a.m.

Present:	Chairman:	Darrell Miller
	Members:	Mike Luebbe, Diana Garske, Scott Stuhr, Mary Koci
	County Clerk:	Sherry Schweitzer

The Chairman noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Stuhr and seconded by Garske to approve the minutes of April 1, 2014.
Affirmative Vote: Stuhr, Garske, Koci, Luebbe, Miller Motion Carried

John Owens of Edward Jones presented a letter to the Board in regard to the Justice Center bonding.

Russ Daehling, Highway Supt. and Sherry Schweitzer updated the Board on activities of their offices.

Commissioners Reports:

Commissioner Luebbe reported on the Missile Base Project, talked with the owner of a building for rental, visited with the Sheriff to do a spreadsheet on expenses for transporting inmates.

Commissioner Garske reported she did some work with the Justice Center and the Seward County Economic Development meeting.

Commissioner Stuhr reported he had some discussions with road personnel.

Commissioner Koci reported she attended the 4 Corners Health Dept. annual Meeting and also helped with the health fair.

Commissioner Miller reported he went over Justice Center plans and road plan. He stated he also attended the funeral of a Planning and Zoning Board member.

Barbara Bird was in attendance and asked permission to place a mobile sign on the southwest corner of the courthouse lawn on May 8 – May 17, 2014 for the Relay for Life event of the American Cancer Society.

Moved by Garske and seconded by Koci to give permission to place a mobile sign on the southwest corner of the courthouse lawn on May 8 – May 17, 2014 for the Relay for Life event of the American Cancer Society.

Affirmative Vote: Garske, Koci, Stuhr, Luebbe, Miller

Motion Carried

Moved by Stuhr and seconded by Garske to adopt Resolution No. 3092 in regard to authorizing the Chairman to sign the 2014 Fracture Critical Bridge Inspections Agreement with Seward County and the State of Nebraska Dept. of Roads utilizing our 20% soft match costs.

RESOLUTION NO. 3092 OF THE SEWARD COUNTY BOARD OF COMMISSIONERS

SIGNING OF A PROGRAM AGREEMENT FOR 2014 FRACTURE CRITICAL BRIDGE INSPECTIONS

WHEREAS: the Nebraska Department of Roads (NDOR) is developing a transportation project, on the behalf of the county, for which it intends to obtain Federal funds;

WHEREAS: Seward County as a sub-recipient of Federal-Aid funding is charged with the responsibility of expending said funds in accordance with Federal, State and local laws, rules, regulation, policies and guidelines applicable to the funding of the Federal-aid project;

WHEREAS: Seward County and the NDOR wish to enter in to a Program Agreement to provide for fracture critical bridge inspection and load re-rating (if necessary) services for the Federal-aid project.

BE IT RESOLVED: by the Board of Commissioners of Seward County, Nebraska that:

Darrell Miller, Chair of the Seward County Board of Commissioners is hereby authorized to sign the attached Program Agreement between the Seward County and the NDOR.

Project No. STP-NBIS(99)
Control No. 00886
Project Name: 2014 Statewide Fracture Critical Bridge Inspections

Adopted this 8th day of April, 2014 at Seward, Nebraska.

The Board of Commissioners of Seward County, Nebraska:
AYES: Scott Stuhr, Diana L. Garske, Michael Luebbe, Mary Koci
Chairman of the Board, Darrell Miller

ATTEST: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Stuhr, Garske, Luebbe, Koci, Miller

Motion Carried

Clerk Schweitzer opened a bid from Benes Service Co. Inc. for the Full Length Mowing Shredder. The bid opening was last week and Schweitzer had erroneously not opened the bid from Benes Service Company, Inc. last week. The bid was opened and the Highway Supt. will look over all details and the awarding of the bid will be on next week's agenda.

Chairman Miller led discussion on Road Dept. raises and new job descriptions. Daehling said that the job descriptions were in the process of being made. Daehling said that the employees had to perform the work and see if the process that the job descriptions would state would be appropriate. Commissioner Luebbe questioned the raise. The Commissioners stated that it is hard to say if the raises are appropriate

without a job description. Daehling said that the job descriptions would be finished this week which would allow the raises.

Moved by Garske and seconded by Koci to approve the right of way request for Hamilton Long Distance Co. in the NW ¼ of Section 6, Township 10 North, Range 2 East of the 6th p.m.

Affirmative Vote: Garske, Koci, Stuhr, Luebbe, Miller Motion Carried

Moved by Stuhr and seconded by Garske to adopt Resolution No. 3093 in regard to additional pledging of securities by Cattle National Bank.

RESOLUTION NO. 3093 OF THE SEWARD COUNTY BOARD OF COMMISSIONERS

WHEREAS, the Cattle National Bank desires to pledge the following to cover County deposits as is in the following:

Description	CUSIP	Market Value
FHLMC G 14405	3128MDDJ9	271,050.15
FNMA AJ5332	3138AW4S9	466,203.25
FNMA MA 1080	31418AFW3	347,065.75

THEREFORE, LET IT BE RESOLVED the Cattle National Bank & Trust Co. be allowed to make the above additional pledging of securities.

Dated this 8th day of April 2014

AYES: Scott Stuhr, Diana L. Garske, Michael Luebbe, Mary Koci
Chairman of the Board, Darrell Miller

ATTEST: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Stuhr, Garske, Luebbe, Koci, Miller Motion Carried

Moved by Stuhr and seconded by Luebbe to accept the County Clerk fee report for March 2014 in the amount of \$18,609.14.

Affirmative Vote: Stuhr, Luebbe, Garske, Koci, Miller Motion Carried

Moved by Koci and seconded by Garske to accept the Clerk of the District Court fee report for March 2014 in the amount of \$3,560.50.

Affirmative Vote: Koci, Garske, Luebbe, Stuhr, Miller Motion Carried

Moved by Stuhr and seconded by Luebbe to accept the Zoning/Weed Supt. report for March 2014

Affirmative Vote: Stuhr, Luebbe, Koci, Garske, Miller Motion Carried

The Commissioners discussed the auditor bids. Commissioners Luebbe led discussion on the bids. He explained the bids and stated that the Committee of himself, Bob Dahms and Sherry Schweitzer recommended awarding the bid to the State of Nebraska Auditor's Office.

Moved by Garske and seconded by Koci to award the bid for auditing Seward County records to the State of Nebraska Auditor's Office and taking Option 3 for 3 years.

Affirmative Vote: Garske, Koci, Stuhr, Luebbe, Miller Motion Carried

The Windstream email addresses for the County were discussed. There are officials who are still using the Windstream email address and not the new @co.seward.ne.us address. Some Officials are on list serves using the Windstream address and some of the email addresses were for equipment and should not be eliminated. Officials will be contacted who are still using the old email address and the item will be on the agenda again at a later date.

Moved by Stuhr and seconded by Garske to open bids for the Denton Road Grading Project # C80 (556) located between Sections 13 & 24 of Township 12 North, Range 3 East of the 6th p.m.

Affirmative Vote: Stuhr, Garske, Koci, Luebbe, Miller

Motion Carried

Bids were received from Midwest Service and Sales, Gana Trucking and Excavating, Commercial Contractors, and Commercial Construction, Inc.

The bid awarding will be considered next week.

Moved by Koci and seconded by Luebbe to open bids for the Seward North Bridge Construction and Grading Project # C-80(422) located between Sections 33 & 34 of Township 12 North, Range 3 East of the 6th p.m.

Affirmative Vote: Koci, Luebbe, Garske, Stuhr, Miller

Motion Carried

Bids were received from Judd Bros, HR Bookstrom Construction Inc., ME Collins Contracting Co., Van Kirk Bros. Contracting, and K2 Construction.

The bid awarding will be considered next week.

The Commissioners recessed at 10:10 a.m.

The Commissioners reconvened at 10:15 a.m.

Katrina Brabec of BRIDGES was present to give information for Crime Commission Grants.

Moved by Koci and seconded by Stuhr to authorize the Chairman to sign the Crime Commission Grants for 2014 – 2015.

Affirmative Vote: Koci, Stuhr, Luebbe, Garske, Miller

Motion Carried

Wendy Elston, County Attorney led discussion on creating a Joint Airport Zoning Board. She gave the Commissioners information on the statutes that mandate creating a Board. This Board creation is in regard to the Crete Airport.

Moved by Koci and seconded by Garske to adopt Resolution No. 3094 in regard to creating a Joint Airport Zoning Board (Gage, Lancaster, Saline & Seward Co., Hallam & Wilbur) and appoint Commissioners Stuhr and Luebbe to the Board.

RESOLUTION NO. 3094 OF THE SEWARD COUNTY BOARD OF COMMISSIONERS

To Create a Joint Airport Zoning Board
Neb. Rev. Stat. § 3-304 (Reissue 2012)

WHEREAS, The Crete Municipal Airport is an airport owned and controlled by the City of Crete, Saline County, Nebraska and is located 1/8th mile East of and outside the City limits of such City.

WHEREAS, The area of land and water areas as shown on the Crete Municipal Airport Zoning Map, attached hereto and incorporated herein by reference, constitutes the airport hazard area within the meaning of Neb. Rev. Stat. § 3-301 (3) (Reissue 2012).

WHEREAS, such airport hazard area, appertaining to the above mentioned airport, is located in the following counties and municipalities in the State of Nebraska, to-wit:

- A. Gage County, Nebraska
- B. Lancaster County, Nebraska

- C. Saline County, Nebraska
- D. SEWARD COUNTY, NEBRASKA
- E. Hallam, Lancaster County, Nebraska
- F. Wilber, Saline County, Nebraska

WHEREAS, It is necessary and expedient that the City of Crete, Nebraska, owning and controlling the above named airport, and the above listed political subdivisions within which the airport hazard area is located, create a Joint Airport Zoning Board in accordance with Neb. Rev. Stat. § 3-301 (3) (Reissue 2012).

WHEREAS, The County of SEWARD shall participate with the City of Crete and the above listed political subdivisions in the creation of a Joint Airport Zoning Board, to be known as **The Crete, Nebraska Joint Airport Zoning Board.**

THEREFORE, By the Seward County Board is hereby created a Joint Zoning Board to be known as **The Crete, Nebraska Joint Airport Zoning Board.** Said Board shall have and exercise all the powers conferred, and perform all the duties enjoined upon it by the Airport Zoning Act of the laws of the State of Nebraska.

FURTHER, Commissioner *Stuhr* and Commissioner *Luebbe* of Seward County, are hereby appointed as members of such Joint Airport Zoning Board, to represent the **County of Seward** thereon. Said term shall be for four (4) years, unless otherwise appointed.

A Hazard Area Map is attached to the original resolution and can be viewed at the Seward County Clerk's Office.

Dated this 8th Day of April 2014

AYES: Mary Koci, Diana L. Garske, Michael Luebbe, Scott Stuhr
Chairman of the Board, Darrell Miller

ATTEST: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Koci, Garske, Luebbe, Stuhr, Miller

Motion Carried

Taylor Felix, HR Director presented 2 policies for the Commissioners consideration. They discussed a Recruitment Policy/Selection Policy and a Background Investigations for Employees, Interns and Volunteers Policy. There were questions involving the Background Investigations for Volunteers. Specifically, there were questions involving volunteers like 4-H volunteers. Felix will get back after more information is received and both policies will be considered again at a later date.

Amy Johnson, Matt Wullenwaber, Lee Johnson of Mid-American Benefits were present to discuss the renewal of the Seward County health insurance. Discussion was received about different quotes, etc.

Moved by Stuhr and seconded by Koci to authorize the Chairman to sign the disclosure statement for DHR Management in regard to Seward County health insurance.

Affirmative Vote: Stuhr, Koci, Garske, Luebbe, Miller

Motion Carried

Moved by Stuhr and seconded by Koci to sign the renewal 12/15 with US Fire Insurance Co.

Affirmative Vote: Stuhr, Koci, Luebbe, Garske, Miller

Motion Carried

Dennis Kahl was present to ask the Board about creating a committee with various people to help make plans/recommendations for the relocation of the Extension Office.

Elston, along with Patrick Calkins, Deputy County Attorney spoke to the Board about the Justice Center planning. She stated that Nebraska statutes recently changed which requires the need for certain policies to be put in place before committing to a major project. Discussion was held about having to create policies for the Justice Center project. A construction manager for the project was also discussed.

Known items on the agenda for April 15, 2014 are as follows:

- 9:00 a.m. Convene and announce Open Meetings Law
 - Pledge of Allegiance
 - Discuss/Action - Approve Minutes of April 8, 2014
 - Other Business Matters to Address When Time Allows**
 - Commissioners Reports
 - Discuss/Action – Public/Officials/Boards
 - Discuss/Action – Award bids for the Full Length Mowing Shredder
 - Right of Way Request(s): None
 - Discuss/Action - Res. – Allow Jones National Bank to substitute pledged securities
 - Discuss/Action – Justice Center
 - Discuss/Action - Cost of Living/Merit Raise for County Employees
- 9:15 a.m. Discuss/Action – Award bids for Denton Road Const. Proj.C-80(556) located between Sections 13 & 24 of T9N R4E
- 9:30 a.m. Discuss/Action – Open Abandoned Cemetery Mowing Bids
- 10:00 a.m. Discuss/Action – Award bids for Seward North Bridge Const. & Grading Proj. # C-80(422) located between Sections 33 & 34 of T12N R3E
- 10:15 a.m. Discuss/Action – Jonathan Jank/Seward Co. Econ. Dev. Corp.
 - Semi Annual Report

Moved by Stuhr and seconded by Luebbe to adjourn at 12:57 p.m.

Affirmative Vote: Stuhr, Luebbe, Koci, Garske, Miller

Motion Carried

State of Nebraska)
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 15th day of April 2014.

County Clerk

Chairman