

August 12, 2014  
Seward County Board of Equalization

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on August 12, 2014 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on August 12, 2014 at 8:30 a.m.

Present:	Chairman:	Darrell Miller
	Members:	Mike Luebbe, Scott Stuhr, Mary Koci
	County Clerk:	Sherry Schweitzer
	County Assessor:	Marilyn Hladky
Absent:	Member:	Diana Garske

The Chairman noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Koci and seconded by Luebbe to approve the minutes of July 22, 2014.  
Affirmative Vote: Koci, Luebbe, Stuhr, Miller Motion Carried

The Commissioners heard the protest valuation of Stephen Rohman. He was not present at the hearing. Hladky gave information on her recommendation for the valuation.

Moved by Koci and seconded by Luebbe to follow the Assessors recommendation of \$194,926 for Stephen Rohman for property described as # SE ¼ of Section 12, Township 11 North, Range 4 East of the 6th p.m.  
Affirmative Vote: Koci, Luebbe, Stuhr, Miller Motion Carried

Known items on the agenda for August 26, 2014 are as follows:

- 8:30 a.m. Convene and announce Open Meetings Law
- Pledge of Allegiance
- Discuss/Action - Approve minutes of August 12, 2014
- Discuss/Action - Decisions of Valuation Protests
- Discuss/Action - Assessor Information Update

Moved by Koci and seconded by Luebbe to adjourn at 8:38 a.m.  
Affirmative Vote: Koci, Luebbe, Stuhr, Miller Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 26<sup>th</sup> day of August 2014.

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
Chairman

# August 12, 2014

## Seward County Board of Commissioners

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on August 12, 2014 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on August 12, 2014 at 9:00 a.m.

Present:	Chairman:	Darrell Miller
	Members:	Mike Luebbe, Scott Stuhr, Mary Koci
	County Clerk:	Sherry Schweitzer
Absent:	Member:	Diana Garske

The Chairman noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Koci and seconded by Stuhr to approve the minutes of August 5, 2014.  
Affirmative Vote: Koci, Stuhr, Luebbe, Miller Motion Carried

Georgia Stockley, Admin. Asst. for Road Dept. Mike Janssen, Building and Grounds Supt., Pat Calkins, Dep. County Attorney and Sherry Schweitzer, County Clerk updated the Commissioners on activities of their offices.

Moved by Stuhr and seconded by Koci to approve the right of way request for Windstream between Section 33 & 34 of Township 10 North, Range 3 East of the 6th p.m.  
Affirmative Vote: Stuhr, Koci, Luebbe, Miller Motion Carried

Moved by Koci and seconded by Stuhr to approve the right of way request for Windstream between Section 31 Township 9 North, Range 1 East of the 6th p.m. and the Saline County line.  
Affirmative Vote: Koci, Stuhr, Luebbe, Miller Motion Carried

Moved by Luebbe and seconded by Koci to approve the right of way request for Larry Schildt in the SE ¼ of Section 3, Township 10 North Range 4 East of the 6th p.m.  
Affirmative Vote: Luebbe, Koci, Stuhr, Miller Motion Carried

Moved by Stuhr and seconded by Koci to approve the right of way request for Seward County PPD between the NW ¼ of Section 14, Township 9 North, Range 3 and the SW ¼ of Section 11, Township 9 North, Range 3 all East of the 6th p.m.  
Affirmative Vote: Stuhr, Koci, Luebbe, Miller Motion Carried

Commissioner Garske is present at 9:15 a.m.

Moved by Koci and seconded by Luebbe to open bids at 9:15 a.m. for Construction Manager for the Justice Center.  
Affirmative Vote: Koci, Luebbe, Stuhr, Garske, Miller Motion Carried

Bids were received from Kingery Construction, Sampson Construction, Beckenhauer Construction, GA Johnson Construction and Cheever Construction.

Sam Johnson of BRIDGES presented a Crime Commission Grant for the Commissioners consideration.

Moved by Koci and seconded by Luebbe to authorize the Chairman to sign the Crime Commission Grant.

Affirmative Vote: Koci, Luebbe, Stuhr, Garske, Miller Motion Carried

Moved by Luebbe and seconded by Koci to open a Public Hearing at 9:30 a.m. to hear comments and concerns for a County Policy on Achievement awards.

Affirmative Vote: Luebbe, Koci, Garske, Stuhr, Miller Motion Carried

Sherry Schweitzer explained that according to statutes, a hearing needed to be held in order to adopt a policy on Achievement Awards. Currently, there is no policy to award retirees for their years of service to Seward County.

Moved to Koci and seconded by Luebbe to close the public hearing at 9:33 a.m.

Affirmative Vote: Koci, Luebbe, Garske, Stuhr, Miller Motion Carried

The Commissioners made some changes to the anticipated policy and will approve it later in the meeting.

Moved by Koci and seconded by Luebbe to accept the Clerk of the District Court Fee Report for July 2014 in the amount of \$2,937.89.

Affirmative Vote: Koci, Luebbe, Garske, Stuhr, Miller Motion Carried

Moved by Garske and seconded by Stuhr to accept the County Clerk Fee Report for July 2014 in the amount of \$14,106.87.

Affirmative Vote: Garske, Stuhr, Luebbe, Koci, Miller Motion Carried

Joe Yocum, County Sheriff gave information to the Commissioners in regard to advance funding for 3 staff members to go to training. The Commissioners questioned some information concerning the requests.

Moved by Stuhr and Garske to approve petty cash advances for 3 sheriff deputies for training: Deputy Frazey-\$373, Deputy Duffy - \$467 and Reserve Deputy Huntington - \$501.

Affirmative Vote: Stuhr, Garske, Luebbe, Koci, Miller Motion Carried

The Commissioners recessed at 10:15 a.m.

The Commissioners re-convened at 10:25 a.m.

Taylor Felix, Human Resource Director was present to offer another name for the Public Defender position. The candidate previously offered the position declined the job offer. She stated that the recommendation of the Public Defender interviewing committee was Tina Marroquin.

Moved by Stuhr and seconded by Koci to offer the position of Seward County Public Defender to Tina Marroquin for the remainder of the term through January 2017.

Affirmative Vote: Stuhr, Koci, Garske, Luebbe, Miller Motion Carried

### **Commissioners Reports:**

Commissioner Luebbe reported on a road project and also reported on the Missile Base excavation project.

Commissioner Garske had no report.

Commissioner Stuhr reported he had some conversations with the engineer concerning the Cordova Road project, received concerns about another road project, worked on budgets, and worked on several personnel issues.

Commissioner Koci reported she had a few visits with offices on budgets and attended the county fair.

Commissioner Miller had no report.

Lynn Williams was present to visit about building permits for buildings damaged from the tornado. He was very concerned about having to pay for a building permit again to re-construct a building.

Dennis Kahl, Extension Agent was present along with Roger Ehlers to discuss a possible location for the Extension office for a temporary space during the Justice Center Project. Ehlers owns a building in the City of Seward and is willing to lease the entire building to Seward County. The Commissioners also discussed the change of office for the Driver License Examiners. A tentative time frame for the move is mid-October to the first of November.

Moved by Stuhr and seconded by Koci to authorize the Chairman to sign Change Order #1 for Cordova North 1.5 mile reconstruction project to increase the contract sum by \$7,314.80 to correct culvert pipe sizes that were incorrect in the plans.

Affirmative Vote: Stuhr, Koci, Garske, Luebbe, Miller Motion Carried

Moved by Stuhr and seconded by Garske to authorize the Chairman assign the title for a 1996 Chevy Pickup VIN # 1GBEK19R3TE144984 to NIRMA, our insurance provider.

Affirmative Vote: Stuhr, Garske, Luebbe, Koci, Miller Motion Carried

Dennis Kahl was present to visit with Board about the Extension Office budget. The Commissioners had him come back to discuss extra staffing he is requesting in his budget.

Moved by Stuhr and seconded by Garske to authorize the Chairman to sign the Sub-Grant Agreement for child support enforcement services for the Clerk of the District Court.

Affirmative Vote: Stuhr, Garske, Koci, Luebbe, Miller Motion Carried

Moved by Koci and seconded by Luebbe to approve the 1% increase on Restricted Funds for the Seward County 14-15 budget.

Affirmative Vote: Koci, Luebbe, Garske, Stuhr, Miller Motion Carried

Bob Dahms, County Treasurer and Susan Blomenberg, Deputy presented a resolution and an Uncollected Warrant Report for the Commissioners consideration.

Moved by Stuhr and seconded by Koci to adopt Resolution No. 3117 in regard to the Treasurer's Distress Warrant Report.

**RESOLUTION NO. 3117 OF THE SEWARD COUNTY  
BOARD OF COMMISSIONERS**

**WHEREAS**, the Seward County Treasurer has submitted the report showing distress warrants uncollected, amount collected, the reasons for non-collection, and partial payments.

**WHEREAS**, this Board has final authority on possible subsequent action on uncollected warrants.

**THEREFORE, LET IT BE RESOLVED**, the Seward County Board acknowledges that the report of uncollected warrants has been filed by the

Seward County Treasurer. The minutes of the Board shall so reflect. The Board will determine, any needed, of any future action. Said action will be communicated to the County Sheriff and Treasurer.

AYES: Scott Stuhr, Mary Koci, Diana L. Garske, Michael Luebbe  
Chairman of the Board, Darrell Miller

ATTEST: Sherry Schweitzer

Dated this 12<sup>th</sup> day of August 2014

Affirmative Vote: Stuhr, Koci, Garske, Luebbe, Miller

Motion Carried

Moved by Koci and seconded by Stuhr to accept the Seward County Treasurer's Uncollected Warrants Report.

Affirmative Vote: Koci, Stuhr, Luebbe, Garske, Miller

Motion Carried

Brian Coyman of Edward Jones was present to discuss the funding of the Justice Center Project. Coyman said that the County can offer bonds in 2 different phases. Also in attendance was Larry Goldberg of Goldberg Group Architects. Goldberg gave the latest developments with the Nebraska Jail Standards. He stated that he has encountered very stringent regulations from Jail Standards that have made details more complicated.

Commissioners Stuhr and Garske are absent at 12:10 p.m.

Sheriff Joe Yocum was present to discuss his budget. He presented changes to the original budget he submitted.

Moved by Koci and seconded by Luebbe to accept the Annual Return of Disposed Items from the Public Defender.

Affirmative Vote: Koci, Luebbe, Miller

Motion Carried

Moved by Koci and seconded by Luebbe to adopt Resolution No. 3118 in regard to the County Achievement Awards.

**RESOLUTION NO. 3118 OF THE SEWARD COUNTY  
BOARD OF COMMISSIONERS**

**WHEREAS**, Nebraska State Statute § 13-2203 (3) allows for the County Board to authorize expenditure of public funds for plaques, certificates of achievement, or items of value awarded to elected or appointed officials, employees, or volunteers, including persons serving on local government boards or commissions.

**WHEREAS**, prior to authorizing the expenditure, the County Board shall have a public hearing to establish a uniform policy which sets a dollar limit on the value of any plaque, certificate of achievement, or item of value to be awarded; AND

**WHEREAS**, the Seward County Board of Commissioners held a public hearing on August 12, 2014, at 9:30 a.m. to hear comments or concerns in regard to establishing a uniform policy which sets a dollar limit on the value of any plaque, certificate of achievement, or item of value to be awarded to an employee, to include but not limited to longevity achievement and retirement; AND

**WHEREAS**, 0 were present at said public hearing to express comments or concerns at said hearing.

**NOW THEREFORE BE IT RESOLVED** that the Seward County Board of Commissioners hereby adopted the attached Policy for the expenditure of public funds for any plaque, certificate of achievement, or item of value to be awarded to a county employee. (See Attachment)

AYES: Mary Koci, Michael Luebbe  
Chairman of the Board, Darrell Miller

ATTEST: Sherry Schweitzer

Affirmative Vote: Koci, Luebbe, Miller

Motion Carried

## **Seward County Employee Recognition and Awards Policy**

### **Purpose**

Seward County recognizes the valuable resource it has in its employees. Seward County wishes to acknowledge the special achievements of its employees while engaged in service with the County. The achievements include longevity of employment, special accomplishments as approved by the County Board, and retirement.

### **Law**

Nebraska State Statute § 13-2203 (3) allows for the County Board to authorize expenditure of public funds for plaques, certificates of achievement, or items of value awarded to elected or appointed officials, employees, or volunteers, including persons serving on local government boards or commissions.

### **Procedure**

1. The County Office responsible for conducting the annual Employee Appreciation Dinner shall be responsible for determining which employees are eligible for recognition.
2. The County Office is responsible for determining the plaques, certificates of achievement, or items of value to be awarded.
3. Any plaque, certificate of achievement, or items of value shall not exceed \$25.00 per employee.
4. The award of any plaque, certificate of achievement, or items of value shall be limited to the following circumstances.

Retirement: An employee who attains the age of 55 and retires from employment with Seward County within the preceding year shall be eligible for a plaque, certificate of achievement, or items of value.

5. The award of the plaque, certificate of achievement, or items of value shall be presented at the annual Employee Appreciation Dinner.
6. This policy shall not limit the ability to provide special recognition to any employee without the expenditure of public funds.

Darrell Miller

Chairman, Board of Commissioners

Adopted August 12, 2014

Known items on the agenda for Board of Commissioners on August 19, 2014 are as follows:

- 9:00 a.m. Convene and announce Open Meetings Law  
Pledge of Allegiance  
Discuss/Action - Approve minutes of August 12, 2014  
**Other Business Matters to Address When Time Allows**  
Discuss/Action – Public/Officials/Boards

Commissioners Reports

Discuss/Action – Authorize the Chairman to sign the Sub-Grant Agreement for Child Support Enforcement Services for the County Attorney

Discuss/Action- Authorize the Chairman to sign the Equitable Sharing Agreement and Certification for the Seward County Attorney, Fiscal Year ending 6/30/2014

Right of Way Request(s): None

Discuss/Action – Justice Center Update

Discuss/Action - Budget

9:15 a.m. Discuss/Action – Region V Regional Prevention Coordinator Annual Report

9:30 a.m. Discuss/Action – Budget

Moved by Koci and seconded by Luebbe to adjourn at 1:10 p.m.

Affirmative Vote: Koci, Luebbe, Miller

Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 19<sup>th</sup> day of August, 2014.

\_\_\_\_\_  
County Clerk

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Chairman