

# Seward County Board of Commissioners

## August 18, 2015

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on August 18, 2015 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on August 18, 2015 at 9:00.m.

Present: Chairman: Roger E. Glawatz  
Members: Mike Luebbe, Diana Garske, Gene Gausman,  
Whitney Fleischman  
County Clerk: Sherry Schweitzer

The Chairman noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Luebbe and seconded by Garske to go into Executive Session at 9:02 a.m. for Personnel, it being necessary to protect the reputation of the individual(s).

Affirmative Vote: Luebbe, Garske, Gausman, Fleischman, Glawatz Motion Carried

Moved by Luebbe and seconded by Garske to go out of Executive Session at 9:31 a.m.

Affirmative Vote: Luebbe, Garske, Gausman, Fleischman, Glawatz Motion Carried

The Chairman reiterated the reason for Executive Session was for Personnel, it being necessary to protect the reputation of the individual(s).

The Chairman stated that no action was taken.

Casey Tiemann with the County Attorney's Office presented a grant for the Commissioners consideration.

Moved by Luebbe and seconded by Garske to authorize the Chairman sign the County Aid Grant.

Affirmative Vote: Luebbe, Garske, Fleischman, Gausman, Glawatz Motion Carried

Moved by Luebbe and seconded by Fleischman to open the Rock Bids-Pit Prices at 9:35 a.m.

Affirmative Vote: Luebbe, Fleischman, Gausman, Garske, Glawatz Motion Carried

Only one bid was received from Martin Marietta.

Curt Parrack, Highway Supt reported that some roads are in poor conditions because of the weather.

Sherry Schweitzer reported that an additional meeting for September approval of claims will need to be on September 25, 2015 at 8:00 a.m.

Moved by Fleischman and seconded by Gausman to open the Rock Bids-Delivered Prices.

Affirmative Vote: Fleischman, Gausman, Garske, Luebbe, Glawatz Motion Carried

Only one bid was received from Gary Jacobsen.

Moved by Fleischman and seconded by Gausman to approve the Right of Way request from Windstream Nebraska, Inc. in the NW ¼ of Section 3, Township 9 North, Range 3 East of the 6th p.m.

Affirmative Vote: Fleischman, Gausman, Luebbe, Garske, Glawatz Motion Carried

Moved by Luebbe and seconded by Fleischman to approve the Contractor's Application and Certificate for Payment No. 1 for the Van Dorn Paving Project C-80 (602).

Affirmative Vote: Luebbe, Fleischman, Garske, Gausman, Glawatz Motion Carried

Moved by Fleischman and seconded by Luebbe to approve the Contractor's Application and Certificate for Payment No. 2 for the Seward Northeast Project C-80 (422), Bridge 008023110.

Affirmative Vote: Fleischman, Luebbe, Gausman, Garske, Glawatz Motion Carried

Moved by Fleischman and seconded by Gausman to approve the minutes of August 11, 2015.

Affirmative Vote: Fleischman, Gausman, Garske, Luebbe, Glawatz Motion Carried

#### **Commissioners Reports:**

Commissioner Garske reported she met with BRIDGES representatives and met with several officials about budgets. She also had a meeting with HR, Tom Nielsen of Firespring, and Dave Stahr about IT services for Seward County.

Commissioner Luebbe reported he spoke with engineers about several projects and went to an Emergency Manager Meeting in Lincoln.

Clark Kolterman of the Visitors Committee was present to give their organization's annual report and discuss the 150<sup>th</sup> Anniversary of the City of Seward, Seward County and the State of Nebraska.

#### **Commissioners Reports (Cont.):**

Commissioner Gausman received constituent complaints about an abandoned cemetery and a road. He also went to an Emergency Manager Meeting.

Commissioner Fleischman reported she worked on the Salary report and budget.

Commissioner Glawatz reported he will be having a telephone conference for SENDD this evening and also attended a Library meeting and dealt with personnel issues.

Bob Dahms, County Treasurer and Susan Blomenberg, Deputy Treasurer were present to give information about several reports presented to the Commissioners.

Moved by Fleischman and seconded by Luebbe to accept the Treasurer Report of Distress Warrant Reconciliation of dollars with Sheriff submitted reports.

Affirmative Vote: Fleischman, Luebbe, Gausman, Garske, Glawatz Motion Carried

Moved by Luebbe and seconded by Fleischman to accept the County Treasurer Submission of verification by affidavit assessment errors and corrections as per Statute 77-1742 for Fiscal Year 2014-2015.

Affirmative Vote: Luebbe, Fleischman, Garske, Gausman, Glawatz Motion Carried

Moved by Fleischman and seconded by Garske to accept the County Treasurer Submission of uncollected distress warrant report in the format as 77-1742-77-1719.02 gone through by the Board and Treasurer's Office as to a course of action to be taken per uncollected warrant.

Affirmative Vote: Fleischman, Garske, Gausman, Luebbe, Glawatz Motion Carried

Moved by Fleischman and seconded by Luebbe to sign an easement with Great Plains Communications at the new Justice Center.

Affirmative Vote: Fleischman, Luebbe, Garske, Gausman, Glawatz Motion Carried

Moved by Garske and seconded by Fleischman to approve the 1% Increase of Restricted Funds on the 15-16 Budget.

Affirmative Vote: Garske, Fleischman, Luebbe, Gausman, Glawatz Motion Carried

Doug Brand and Van Springer representing the Seward County Ag Society were in attendance to give information of their levy request. (Since they are a "Misc. District," the county grants levy authority for them.) They reported that they would like to make some more capital improvements to include insulating the 4-H Building and restroom improvement as well as some paving.

Michaela Tuttle, HR Director was present to give a recommendation from the Personnel Board concerning vacation wording in the Personnel Policy.

Moved by Fleischman and seconded by Luebbe to strike the words "Actual days" in the Accrual Rate Column and the "40 hours" in the Maximum Accrual Allowance Column.

Affirmative Vote: Fleischman, Luebbe, Garske, Gausman, Glawatz Motion Carried

Tuttle also gave information about a Salary Market Study that was recently completed for Seward County. She stated she had emailed it to the Commissioners and that some job descriptions show that Seward County is under the minimum/maximum recommendations. Commissioner Fleischman stated that there are 13 positions that are at least 15% lower from the minimum. She said she would like to see those salaries worked with this year and the question would be how many years Seward County should take to get every position within the minimum.

During the Justice Update item on the agenda, Commissioner Fleischman stated there will be a meeting involving the architect. She also stated she has been working with the current Jail Administrator on several issues.

The Commissioners recessed at 11:15 a.m.

The Commissioners re-convened at 11:25 a.m.

Wendy Elston, County Attorney was present to discuss her budget.

Discussed the budget for 2015-2016.

Known items on the agenda for Board of Commissioners on August 25, 2015 are as follows:

- 9:00 a.m. Convene and announce Open Meetings Law
- Pledge of Allegiance
- Discuss/Action - Approve minutes of August 18, 2015
- Discuss/Action - Approve claims for August 2015

**Other Business Matters to Address When Time Allows**

Discuss/Action – Public/Officials/Boards

Commissioners Reports

Right of Way Request(s): None

Discuss/Action – Res. – Set Misc. Districts Levy Authority

Discuss/Action – Authorize Chairman to sign Sub grant Agreement for Child Support Enforcement Services for the Seward County District Court  
Discuss/Action - Authorize Chairman to sign Sub grant Agreement for Child Support Enforcement Services for the Seward County Attorney's Office

Discuss/Action - Authorize Chairman to sign Federal Equitable Sharing Agreement for Seward County Attorney

Discuss/Action – Authorize Chairman to sign Interlocal Agreement for Prosecution Services for the City of Milford

Discuss/Action – Justice Center Update

Discuss/Action – Budget

9:15 A.M. Discuss/Action - Authorize Chairman to sign the Annual Certification for Equitable Sharing Agreement for Drug Funds

10:00 a.m. Discuss/Action - Open bids for Evidence Building Addition

Moved by Garske and seconded by Gausman to adjourn at 1:13 p.m.

Affirmative Vote: Garske, Gausman, Luebbe, Glawatz

Motion Carried

State of Nebraska)

County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 25<sup>th</sup> day of August 2015.

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County Clerk

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Chairman