

Seward County Board of Commissioners

January 5, 2016

State of Nebraska)
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 8:30 a.m. on January 5, 2016 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on January 5, 2016 at 8:30 a.m.

Present:	Chairman:	Roger E. Glawatz
	Members:	Mike Luebbe, Diana Garske, Gene Gausman, Whitney Fleischman
	County Clerk:	Sherry Schweitzer

The Chairman noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Gausman and seconded by Luebbe to approve the minutes of December 29, 2015.

Affirmative Vote: Gausman, Luebbe, Fleischman, Garske, Glawatz Motion Carried

Officials present for their monthly meeting with the Commissioners were: Ron Nissen, Kathy Ruzicka, Curt Parrack, Tina Marroquin, Marilyn Hladky, Mike Janssen, Michaela Tuttle, Sherry Schweitzer, and Wendy Elston.

Jonathan Jank, Seward County Economic Development Director and Wess Robotham, Director of Southeast Nebraska CASA updated the Commissioners on activities of their organizations.

Commissioner Reports:

Commissioner Luebbe reported he had spent time at the Road Dept. helping work on various issues. He also reported he studied salaries that need to be set.

Commissioner Garske reported she spent some time on the courthouse computer situation and dealt with various correspondences.

Commissioner Gausman reported he spent time working on the setting salaries information and received phone calls from constituents.

Commissioner Fleischman reported she dealt with various constituent correspondence and reviewed salary information.

Commissioner Glawatz reported he reviewed information for setting salaries and announced that the audit was completed.

Moved by Fleischman and seconded by Gausman to adopt Resolution No. 3216 in regard to directing the Treasurer to invest idle funds.

Resolution No. 3216 of the Seward County Board of Commissioners

WHEREAS, it is in the best interest of the County to have idle funds invested and earning interest.

NOW, THEREFORE BE IT RESOLVED that the Seward County Treasurer is directed to invest the idle funds of the County, and such investing will be in accordance with State Statute and the adopted Investment Policy of this County.

Dated this 5th day of January, 2016.

Motion by: Fleischman

Seconded by: Gausman

Aye: Whitney Fleischman, Eugene Gausman, Diana Garske, Michael Luebbe, & Roger Glawatz

Attest: Sherry Schweitzer, County Clerk

Affirmative Vote: Fleischman, Gausman, Garske, Luebbe, Glawatz Motion Carried

Moved by Fleischman and seconded by Luebbe to adopt Resolution No. 3217 in regard to tax sale steps.

Resolution No. 3217 of the Seward County board of Commissioners.

1. **Whereas:** The Seward County Board wanted all tax sale steps in one resolution instead of in separate resolutions, and

Whereas: It was approved by the State Auditor's office.

Therefore the following are the steps to be approved by this board.

- a. Delinquent list to be presented to this Board
- b. Board directs Treasurer to publish list for three consecutive weeks in February in a paper having general circulation in this county.
- c. The advertising list will exclude bankruptcies, properties to be foreclosed upon in 2016, and certain classes of IOLL'S.
- d. A public tax sale will be held the first Monday in March which is 3/7/2016, on all unpaid taxes and specials.
- e. On or before April 1st 2016 the Treasurer will present to the Board a listing of taxes & specials sold along with those remaining unsold. This will be the certification of the tax sale.
- f. Submission of the certification will mark the end of the public tax sale and the commencement of the private sale.
- g. The board, then, directs the Treasurer to write the unsold taxes in the name of the County using a date of 4/22/2016.
- h. The Board also directs the County Attorney to foreclose on those taxes which have been three or more year's delinquent.
- i. The method of foreclosure is up to the discretion of the County Attorney.

- j. The County Treasurer is directed to take all expired certificates down to the County Attorney no later than the middle of May 2016.
- k. The only other needed resolution will be that of the Board accepting the Treasurer's certification.

Let it be resolved, this county Board accepts the above, and directs the offices involved in the tax sale process to follow the above steps.

Dated this 5th day of January, 2016.

Motion by: Fleischman

Seconded by: Luebbe

Aye: Whitney Fleischman, Michael Luebbe, Eugene Gausman, Diana Garske, & Roger Glawatz

Attest: Sherry Schweitzer, County Clerk

Affirmative Vote: Fleischman, Luebbe, Garske, Gausman, Glawatz Motion Carried

Moved by Fleischman and seconded by Garske to adopt Resolution No. 3218 in regard to delinquent Tax list submitted to the County Board.

Resolution No. 3218 of the Seward County Board of Commissioners

WHEREAS, the Seward County Treasurer has submitted the delinquent real tax list to this County Board.

NOW, THEREFORE BE IT RESOLVED that the Seward County Treasurer is directed to advertise said delinquent taxes within State & Federal guidelines this February 2016

Dated this 5th day of January, 2016.

Motion by: Fleischman

Seconded by: Garske

Aye: Whitney Fleischman, Diana Garske, Eugene Gausman, Michael Luebbe, & Roger Glawatz

Attest: Sherry Schweitzer, County Clerk

Affirmative Vote: Fleischman, Garske, Luebbe, Gausman, Glawatz Motion Carried

Moved by Luebbe and seconded by Fleischman to adopt Resolution No. 3219 in regard to Petty Cash Accounts in the County Court.

RESOLUTION #3219 OF THE SEWARD COUNTY BOARD OF COMMISSIONERS

WHEREAS, On or around December, 2004, the Seward County Court was advised by the State Court Administrator's "Justice System" Business Analyst, that the office will be using a new system called "Justice, AND

WHEREAS, The Seward County Court Clerk Magistrate was also advised that each staff member would need have their own petty cash to serve the public, AND

WHEREAS, In accordance with their advisement, a claim was submitted to the Seward County Clerk in the amount of \$235.00 to fund said petty cash accounts for staff, AND

WHEREAS, No resolution at that time was adopted by the Seward County Board of Commissioners, AND

WHEREAS, The State of Nebraska Auditor's Office has requested that said Board adopt a Resolution affirming said petty cash accounts, AND

WHEREAS, The State of Nebraska Auditor's Office has also directed the County Budget Making Authority to include such information about the Petty Cash Accounts in the Budget Message.

NOW, THEREFORE BE IT RESOLVED, that the Seward County Board of Commissioners affirm the request for \$235.00 for Petty Cash accounts for the Seward County Court, AND

FURTHER, BE IT RESOLVED, that the Seward County Budget Making Authority is hereby directed to include information about said Petty Cash Accounts in the Budget Message of future Seward County Budgets.

Dated this 5th day of January, 2016.

Motion by: Luebbe

Seconded by: Fleischman

Aye: Michael Luebbe, Whitney Fleischman, Eugene Gausman, Diana Garske & Roger Glawatz

Attest: Sherry Schweitzer, County Clerk

Affirmative Vote: Luebbe, Fleischman, Garske, Gausman, Glawatz Motion Carried

Commissioner Fleischman updated the Commissioners on the Justice Center; she mentioned that things are coming along even with the cold weather.

The Commissioners recessed at 9:09 am

The Commissioners re-convened at 9:15 a.m.

Georgia Stockley of the Road Department submitted 3 right of way requests for the Commissioners consideration.

Moved by Garske and seconded by Luebbe to approve the right of request for Windstream Nebraska, Inc. in the NW ¼ of Section 18, Township 11 North, Range 2 East of the 6th p.m.

Affirmative Vote: Garske, Luebbe, Gausman, Fleischman, Glawatz Motion Carried

Moved by Luebbe and seconded by Garske to approve the right of request for Dale Niemann in the N ½ NW 1/4 of Section 6, Township 11 North, Range 2 East of the 6th p.m.

Affirmative Vote: Luebbe, Garske, Fleischman, Gausman, Glawatz Motion Carried

Moved by Luebbe and seconded by Gausman to approve the right of request for Dale Niemann in the NE ¼ of Section 1, Township 11 North, Range 1 East of the 6th p.m.

Affirmative Vote: Luebbe, Gausman, Fleischman, Garske, Glawatz Motion Carried

Jeff Fleischman gave the Board information about a truck pup that the Road Dept. wants to list as surplus. It was decided that Fleischman should get a value of the truck pup before it can be listed as surplus and sold.

Casey Tiemann of Pre-Trial Diversion brought several grants forth for the Commissioners consideration.

Commissioner Fleischman is absent at 9:50 a.m.

Moved by Luebbe and seconded by Garske to authorize the Chairman to sign the following grants: Federal Title II Juvenile Services Grant: Seward County Truancy,

Federal Title II Juvenile Services Grant: Butler County Truancy, Federal Title II Juvenile Services Grant: Seward & Butler Pre-Trial Diversion, Community – Based Juvenile Services Grant, Community-Based Juvenile Service – Enhancement.
Affirmative Vote: Luebbe, Garske, Gausman, Glawatz Motion Carried

The Commissioners recessed at 9:55 a.m.
The Commissioners re-convened at 10:00 a.m.

The next item on the agenda was the computer network services for county offices. Commissioner Garske led discussion that the courthouse router went down. She stated that since we have had multiple IT Service providers in the last few years, it has been difficult to deal with for the present IT provider.

Bob Dahms, County Treasurer and Marilyn Hladky, County Assessor were in attendance to state displeasure with the current IT Services. They currently use a different IT provider than the rest of the courthouse.

It was planned to try to get both IT Service Providers together to help get the computer problems solved.

The Commissioners discussed setting salaries of the various offices that are up for election in 2016. Statutes state that salaries need to be set by January 15. The offices up for election in Seward County are Commissioners and the Public Defender position. Previously, Commissioners salaries have been set as a percentage of the official's salaries. Several Commissioners gave information on what they feel is a good percentage. The Public Defender salary was also discussed. The salaries for these 2 offices will be set at next week's meeting.

Known items on the agenda for Board of Equalization on January 12, 2016 are as follows:

- 8:30 a.m. Convene and announce Open Meetings Law
- Pledge of Allegiance
- Re-organizational Meeting
- Discuss/Action - Election of Chair and Vice-Chair
- Discuss/Action - Approve minutes of December 22, 2015
- Discuss/Action – Various Motor Vehicle Exemptions
- Discuss/Action - Assessor Information Update

Known items on the agenda for Board of Commissioners on January 12, 2016 are as follows:

- 9:00 a.m. Convene and announce Open Meetings Law
- Pledge of Allegiance
- Re-organizational Meeting
- Discuss/Action - Election of Chair and Vice-Chair
- Discuss/Action - Make Committee Appointments and Liaisons
- Discuss/Action - Approve minutes of January 5, 2016
- Other Business Matters to Address When Time Allows**
- Discuss/Action – Public/Officials/Boards
- Commissioners Reports
- Right of Way Request(s): None
- Discuss/Action – Accept County Clerk Fee Report for December 2015 - \$23,404.50
- Discuss/Action – Accept the Seward County Audit for 2014-2015
- Discuss/Action – Res. – Set Salaries of Commissioners and Public Defender
- Discuss/Action – Justice Center Update

Moved by Luebbe and seconded by Gausman to adjourn at 11:40 a.m.
Affirmative Vote: Luebbe, Gausman, Garske, Glawatz Motion Carried

State of Nebraska)
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 12th day of January 2016.

County Clerk

Chairman