

# Seward County Board of Commissioners

## July 19, 2016

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on July 19, 2016 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on July 19, 2016 at 9:00 a.m.

Present: Chairman: Roger E. Glawatz  
Members: Mike Luebbe, Whitney Fleischman Eugene Gausman, Diana Garske  
County Clerk: Sherry Schweitzer

The Chairman noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Luebbe and seconded by Fleischman to approve the minutes of July 12, 2016.

Affirmative Vote: Luebbe, Fleischman, Gausman, Garske, Glawatz Motion Carried

Moved by Garske and seconded by Fleischman to approve the Emergency Protective Custody Agreement with Region V Services.

Affirmative Vote: Garske, Fleischman, Gausman, Luebbe, Glawatz Motion Carried

Michaela Tuttle, HR Director presented a contract with Region V for HR consulting documents.

Moved by Fleischman and seconded by Garske to authorize the Chairman to sign the HR Consulting Contract with Region V Services for Fiscal Year 16-17.

Affirmative Vote: Fleischman, Garske, Luebbe, Gausman, Glawatz Motion Carried

Jeff Baker Public Transit Director brought 3 requests for the Commissioners consideration.

Moved by Garske and seconded by Fleischman to authorize the Chairman sign the agreement between Seward County and the State Dept. of Roads for Public Transit Funding for FY 16-17 Project # RPT-C801(217) CN13078j DUNS# 967427357.

Affirmative Vote: Garske, Fleischman, Gausman, Luebbe, Glawatz Motion Carried

Moved by Luebbe and seconded by Gausman to appoint Robert Kirkland to the Veteran's Service Committee.

Affirmative Vote: Luebbe, Gausman, Garske, Fleischman, Glawatz Motion Carried

Moved by Garske and seconded by Luebbe to allow up to \$25 for the FY 16-17 Employees Appreciation Dinner, to be hosted by the Road Dept., Veteran's Office & Public Transit Dept.

Affirmative Vote: Garske, Luebbe, Fleischman, Gausman, Glawatz Motion Carried

Mike Janssen, Supt of Building and Grounds Supt. was present to ask for permission to employ extra custodial staff in preparation of the opening of the Justice Center.

Moved by Garske and seconded by Luebbe to approve allowing the Building and Grounds Dept. to advertise for an additional part-time position.

Affirmative Vote: Garske, Luebbe, Gausman, Fleischman, Glawatz Motion Carried

Michael Tuttle, HR was present to give an update for the proposed County phone system. When the phone system is bought for the new Justice Center, the courthouse phone system, which is antiquated, will be upgraded as well, including West Wing. Merging the phone systems as planned will probably save the County costs as explained by Tuttle. New phones will be provided and anticipated costs will be less for a 5 Year contract rate. Barb Liska also was in attendance and said Windstream is used for her 911 System and so it would be beneficial for Seward County to go with Windstream.

Moved by Luebbe and seconded by Fleischman to open bids for the West Denton Road Project C-80(614).

Affirmative Vote: Luebbe, Fleischman, Gausman, Garske, Glawatz Motion Carried

Bids were received from:

Yong Construction, Kohl Construction and Hartmann Construction. In attendance was Chris Lang of Speece Lewis, engineers for the project.

Awarding the bid will be on next week's agenda.

Moved by Garske and seconded by Fleischman to authorize the Chairman to sign the successful bid quotation from Accurate Controls for the Duress System for the Jail.

Affirmative Vote: Garske Fleischman Gausman Luebbe Glawatz

Jonathan Jank, Executive Director of Seward County Chamber Development & Partnership was present to ask for participation for 2 different ideas of his organization. He asked for a rural representative to participate on a Steering Committee for the organization. He also asked that the County participate in a collaborative effort to create a county-wide events calendar. The Commissioners will consider these requests and report in the near future.

The Commissioners recessed at 9:55 a.m.

The Commissioners re-convened at 10:00 a.m.

Marilyn Hladky, County Assessor was present to give information about her 3 Year Plan of Assessment.

Moved by Garske and seconded by Luebbe to accept the County Assessor 3 Year Plan of Assessment.

Affirmative Vote: Garske, Luebbe, Fleischman, Gausman, Glawatz Motion Carried

The Commissioners held budget meetings with the various officials of Seward County.

The budget to be addressed and the corresponding official were:

Clerk of the District Court – Jacque Stewart

Weed/Zoning – Becky Paulsen

Sheriff & Drug Law Enforcement Fund - Joe Yocum

County Court – Sheila Beins

Aging Services - Denise Boyd, Kathy Ruzicka & Kathy Scheele

Veteran's Service, Public Transit & Veteran's Aid - Jeff Baker

The Commissioners recessed at 12:05 p.m.

The Commissioners re-convened at 1:07 p.m.

Extension Office - Carrie Gottschalk, Ext Agent & Doug Yoder, VP of the Extension Board

The Commissioners discussed the Hwy Dept. Budget, the Road Budget and other related budgets. Commissioner Luebbe led discussion along with Georgia Stockley since currently, there is not a Highway Supt.

Public Defender Budget – Tina Marroquin

Treasurer – Bob Dahms & Sherry Leising

Moved by Garske and seconded by Gausman to accept the Fee Report for the Clerk of the District Court for June, 2016 in the amount of \$8,323.00

Affirmative Vote: Garske, Gausman, Luebbe, Fleischman, Glawatz Motion Carried

Moved by Gausman and seconded by Luebbe to accept County Clerk Fee Report for June 2016 in the amount of \$35,503.86.

Affirmative Vote: Gausman, Luebbe, Fleischman, Garske, Glawatz Motion Carried

Moved by Luebbe and seconded by Garske to accept Sheriff's Fee and Mileage Report for April 2016 in the amount of \$1,603.00 and \$721.48 respectively.

Affirmative Vote: Luebbe, Garske, Fleischman, Gausman, Glawatz Motion Carried

Moved by Luebbe and seconded by Gausman to accept Sheriff's Fee and Mileage Report for May 2016 in the amount of \$1,921.00 and \$829.13 respectively.

Affirmative Vote: Luebbe, Gausman, Garske, Fleischman, Glawatz Motion Carried

Moved by Garske and seconded by Luebbe to accept the Treasurer's Report of submitted verification of assessment errors for FY 2015-2016 in fulfilling Statute # 77-1742.

Affirmative Vote: Garske, Luebbe, Fleischman, Gausman, Glawatz Motion Carried

Commissioners Luebbe led discussion on the Waverly Road Paving from 252<sup>nd</sup> Road to the Plum Creek Bridge. He stated that adjacent land may be developed and that improving the road may be something in the future. Luebbe will get more information and report back.

The Commissioners discussed the last Strategic Planning Session and that the next session, planned for July 27, 2016 at 4:00 p.m. is at the Seward Memorial Library.

Commissioner Fleischman gave some information about budget concerns with the Furniture, Fixtures and Equipment (FF&E) part of the Justice Center Project.

Known items on the agenda for Board of Equalization on July 26, 2016 are as follows:

- 8:30 a.m.
1. Convene and announce Open Meetings Law
  2. Pledge of Allegiance
  3. Discuss/Action - Approve minutes of July 12, 2016
  4. Discuss/Action - Tax List Correction 227-14R
  5. Discuss/Action - Assessor Information Update

Known items on the agenda for Board of Commissioners on July 26, 2016 are as follows:

- 9:00 a.m.
1. Convene and announce Open Meetings Law
  2. Pledge of Allegiance
  3. Discuss/Action - Approve minutes of July 19, 2016
  4. Discuss/Action – Claims for July 2016

**Other Business Matters to Address When Time Allows**

5. Discuss/Action – Public/Officials/Boards
6. Commissioners Reports

7. Discuss/Action - Authorize Chairman to sign Emergency Protective Custody Agreement with Region V Systems
  8. Discuss/Action – Justice Center Update
  9. Budget Meetings with officials
- 9:15 a.m. Discuss/Action - Approve Laura McDougall as the Executive Director of the Four Corners Health Dept.
- 9:30 a.m. Discuss/Action - Award bids for West Denton Road Project C-80(614)

Moved by Fleischman and seconded by Luebbe to adjourn at 4:08 p.m.  
Affirmative Vote: Fleischman, Gausman, Garske, Luebbe, Glawatz Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 26<sup>th</sup> day of July 2016

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
Chairman