

Seward County Board of Commissioners

June 7, 2016

State of Nebraska)
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 8:30 a.m. on June 7, 2016 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on June 7, 2016 at 8:30 a.m.
Present: Chairman: Roger E. Glawatz
Members: Mike Luebbe, Diana Garske, Eugene Gausman,
Whitney Fleischman
County Clerk: Sherry Schweitzer

The Chairman noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Those officials present for their monthly meeting with the Commissioners were Barb Liska, Kathy Ruzicka, Jeff Baker, Marilyn Hladky, Mike Janssen, Curt Baker, Gary Petersen, Maria Hatfield, Michaela Tuttle, Shelly Stitt, Wendy Elston, Tina Marroquin, Joe Yocum & Sherry Schweitzer.

Moved by Luebbe and seconded by Fleischman to approve the minutes of May 24, 2016.

Affirmative Vote: Luebbe, Fleischman, Garske, Gausman, Glawatz Motion Carried

Moved by Garske and seconded by Gausman to approve the minutes of May 31, 2016.

Affirmative Vote: Garske, Gausman, Luebbe, Fleischman, Glawatz Motion Carried

Commissioners Reports:

Commissioner Luebbe reported he had discussions with constituents and other various County Officials, and went to the NACO County Board Workshop.

Commissioner Garske reported she attended the NACO County Board Workshop and met with HR about various county items.

Commissioner Gausman reported he worked on the Farmers Market placement issue when the Courthouse flagpole is getting repaired, attended the NACO County Board Workshop, and met with the Weed Supt and HR on several issues.

Commissioner Fleischman reported she received calls from constituents, attended the NACO County Board Workshop, an IT meeting and met with HR.

Moved by Garske and seconded by Fleischman to accept the County Clerk Fee Report for May, 2016 in the amount of \$31,589.95.

Affirmative Vote: Garske, Fleischman, Gausman, Luebbe, Glawatz Motion Carried

Moved by Fleischman and seconded by Luebbe to accept the County Treasurer's Third Quarter Investment Report.

Affirmative Vote: Fleischman, Luebbe, Gausman, Garske, Glawatz Motion Carried

Move by Garske and seconded by Fleischman to stay at the \$500 deductible for Liability Insurance through NIRMA.

Affirmative Vote: Garske, Fleischman, Gausman, Luebbe, Glawatz Motion Carried

During Justice Center update item on the agenda, Commissioner Fleischman stated that construction is on schedule. She also has received information about training in regard to maintenance of the new building.

The Commissioners recessed at 9:10 a.m.

The Commissioners re-convened at 9:15 a.m.

Walter (Duff) Campbell was present to ask permission to place 2 benches on the South side of the Courthouse in memory of his parents and grandparents. He stated that his family would pay for all costs associated with the placing of the concrete slabs and the benches. He will contact the County Buildings and Grounds Supt. to talk about placement, size of the concrete slabs, etc.

Moved by Garske and seconded by Fleischman to accept the donation of the 2 memorial benches from the Walter Campbell Family to be placed on the south side of the courthouse with the Campbell family paying all costs associated with the project.

Affirmative Vote: Garske, Fleischman, Luebbe, Gausman, Glawatz Motion Carried

Sheriff Yocum informed the Commissioners about the Big Blue Shootout event the weekend before.

Curt Parrack, Highway Supt. was present to recommend that all gravel bids received at last week's meeting be denied. He stated that he felt that there have been concerns about the quality of the gravel. He stated that he is willing to get some gravel from the various companies/pits and get it tested.

Moved by Fleischman and seconded by Luebbe to reject all gravel bids due to lack of specificity of the bids specifications.

Affirmative Vote: Fleischman, Luebbe, Garske, Gausman, Glawatz Motion Carried

The Commissioners recessed at 9:40 a.m.

The Commissioners reconvened at 9:45 a.m.

Maria Hatfield, Detention Center Director gave information about terminating a contract for inmate commissary services at the current jail.

Moved by Fleischman and seconded by Gausman to authorize the Chairman sign a letter to terminate the contract with Turnkey for inmate commissary services.

Affirmative Vote: Fleischman, Gausman, Garske, Luebbe, Glawatz Motion Carried

Yocum was present to ask for permission for a Deputy Detention Director Position for the 2016-2017 budget. He stated that he wants 3 people on duty at all times at the Justice Center in the Detention area. He, as well as Hatfield, gave information on the protocol and processes that the facility incurs and the needs for a Deputy Director. Commissioner Luebbe said that he feels that right now, until the building has more prisoners, that he would rather wait.

Michaela Tuttle, HR Director along with Elston presented information about re-instituting an employee wage step plan that was suspended years ago. After explaining the step plan, she wanted to know what the Commissioners thoughts were on the issue. Elston stated that the step plan protocol is already in the Personnel Policy and she suggested giving the task to the Personnel Board to help set the many job descriptions on the plan. She stated that once the grid/plan is developed, it can

stay the same until a new salary study is completed. Right now, getting employees up to the "Minimum Market," as stated in the Salary Study might be a good idea right now. Commissioner Fleischman said that she feels that getting employees up to the minimum might mean that the various offices get different percentages of raise.

Moved by Fleischman and seconded by Garske that we move forward with the step plan for Seward County starting at market minimum with each step being at 2% increments.

Affirmative Vote: Fleischman, Garske, Gausman, Luebbe, Glawatz Motion Carried

Moved by Fleischman and Garske that for those employees that placement on the grid would amount to less than 1 % an adjustment would be given to 1% for a the 2016-2017 FY.

Affirmative Vote: Fleischman, Gausman, Luebbe, Glawatz, Garske Motion Carried

The agenda item "Computer Contract with Firespring" will not be discussed until next week.

Known items on the agenda for Board of Equalization on June 14, 2016 are as follows:

- 8:30 a.m.
1. Convene and announce Open Meetings Law
 2. Pledge of Allegiance
 3. Discuss/Action - Approve minutes of May 24, 2016
 4. Discuss/Action - Assessor Information Update

Known items on the agenda for Board of Commissioners on June 14, 2016 are as follows:

- 9:00 a.m.
1. Convene and announce Open Meetings Law
 2. Pledge of Allegiance
 3. Discuss/Action - Approve minutes of June 7, 2016

Other Business Matters to Address When Time Allows

4. Discuss/Action – Public/Officials/Boards
5. Commissioners Reports
6. Discuss/Action – Res.-Allow additional pledging by Jones Nat'l Bank
7. Discuss/Action – Accept Clerk of the District Court Report for May, 2016 - \$6,619.73
8. Discuss/Action - Res. - Increase Petty Cash for County Court
9. Discuss/Action – Appoint new member as Seward County representative for Aging Service on Aging Partners Area Wide Council
10. Discuss/Action - Computer Contract with Firespring
11. Discuss/Action – Justice Center Update

Moved by Fleischman and seconded by Gausman to adjourn at 11:32 a.m.

Affirmative Vote: Fleischman, Gausman, Luebbe, Garske, Glawatz Motion Carried

State of Nebraska)
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 14th day of June, 2016.

County Clerk

Chairman