

March 8, 2016
Seward County Board of Equalization

State of Nebraska)
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on March 8, 2016 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on March 8, 2016 at 8:30 a.m.

Present:	Chairperson:	Whitney Fleischman
	Members:	Mike Luebbe, Diana Garske, Eugene Gausman, Roger E. Glawatz
	County Clerk:	Sherry Schweitzer
	County Assessor:	Marilyn Hladky

The Chairman noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Glawatz and seconded by Gausman to approve the minutes of February 23, 2016.

Affirmative Vote: Glawatz, Gausman, Garske, Luebbe, Fleischman Motion Carried

Moved by Glawatz and seconded by Garske to approve Tax List Corrections 136-15P & 217-15R.

Affirmative Vote: Glawatz, Garske, Gausman, Luebbe, Fleischman Motion Carried

Known items on the agenda for March 22, 2016 are as follows:

- 8:30 a.m. Convene and announce Open Meetings Law
- Pledge of Allegiance
- Discuss/Action - Approve minutes of March 8, 2016
- Discuss/Action - Assessor Information Update

Moved by Glawatz and seconded by Garske to adjourn at 8:40 a.m.

Affirmative Vote: Glawatz, Garske, Luebbe, Gausman, Fleischman Motion Carried

State of Nebraska)
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 22nd day of March, 2016.

County Clerk

Chairman

March 8, 2016
Seward County Board of Commissioners

State of Nebraska)
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on March 8, 2016 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on March 8, 2016 at 9:00 a.m.

Present:	Chairman:	Roger E. Glawatz
	Members:	Mike Luebbe, Diana Garske, Eugene Gausman, Whitney Fleischman
	County Clerk:	Sherry Schweitzer

The Chairman noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Fleischman and seconded by Gausman to approve the minutes of March 1, 2016.

Affirmative Vote: Fleischman, Gausman, Luebbe, Garske, Glawatz Motion Carried

Commissioners Reports:

Commissioner Luebbe reported he toured the Justice Center and attended the Seward City Council Meeting. He reported that he also contacted someone to consider working on removing asbestos in the old jail and visited with the Road Dept. about equipment.

Georgia Stockley, Road Dept. Office Assistant brought 2 right of way requests for the Commissioners consideration.

Moved by Fleischman and seconded by Luebbe to approve the right of way request for Max Eberspacher in the W ½ SE ¼ of Section 31 Township 10 North, Range 2 East of the 6th p.m.

Affirmative Vote: Fleischman, Luebbe, Garske, Gausman, Glawatz Motion Carried

Moved by Fleischman and seconded by Gausman to approve the right of way request for Ken Bohuslavsky in the SW ¼ of Section 33, Township 13 North, Range 3 East of the 6th p.m.

Affirmative Vote: Fleischman, Gausman, Garske, Luebbe, Glawatz Motion Carried

Casey Tiemann of Pre-Trial Diversion was present to request permission to open a bank account in order to accept debit/credit cards for the Pre-Trial Diversion Office.

Moved by Fleischman and seconded by Gausman to approve opening a bank account with Jones National Bank for the purpose of accepting credit/debit cards for the Pre-Trial Diversion Office for the County Attorney.

Affirmative Vote: Fleischman, Gausman, Garske, Luebbe, Glawatz Motion Carried

Commissioner Reports: (Cont.)

Commissioner Garske reported she attended the Seward City Council Meeting, Economic Development Corp (SCEDC) meeting, the SCEDC membership meeting, and IT Same Page meeting.

Commissioner Gausman reported he attended the Seward City Council Meeting, the IT Same Page Meeting, and the Seward/Saline Solid Waste meeting, although he stated that a quorum was not present.

Jonathan Jank, Director of Seward County Chamber Development Partnership was present to give information about the transfer process from the Seward County Economic Development Corp to the new Seward County Chamber Development Partnership organization.

Moved by Garske and seconded by Fleischman to adopt Res. 3228 in regard to transferring membership in the Seward County Economic Development Corp. to the new Seward County Chamber & Development Partnership.

**Resolution # 3228 of the
Seward County Board of Commissioners**

A RESOLUTION OF THE COMMISSIONERS OF THE COUNTY OF SEWARD, NEBRASKA, APPROVING CERTAIN ECONOMIC DEVELOPMENT ACTIVITIES AND A TRANSFER OF THE COUNTY'S MEMBERSHIP IN AN ECONOMIC DEVELOPMENT ORGANIZATION.

WHEREAS, the County has been a member of Seward County Economic Development Corporation ("SCEDC") pursuant to the terms of a Membership Agreement with SCEDC; and

WHEREAS, pursuant to the Membership Agreement, the County has paid dues to SCEDC to help support its economic development related activities in Seward County; and

WHEREAS, the County has participated in discussions resulting in the creation of the Seward County Chamber & Development Partnership ("SCCDP"), a new Nebraska nonprofit corporation created to carry out economic development and other activities for the benefit of the residents of Seward County; and

WHEREAS, the Directors and Members of SCEDC have approved the winding down and dissolution of SCEDC and SCEDC is entering an arrangement with SCCDP whereby SCCDP will accept members of SCEDC as members of SCCDP without the payment of additional dues for an initial period of time; and

WHEREAS, the Bylaws of SCCDP provide that the County is entitled to be an Anchor Member of SCCDP with the right to designate a person to serve on the Board of Directors of SCCDP; and

WHEREAS, the Commissioners have determined that it is in the best interests of the County for the County to become an Anchor Member of SCCDP.

NOW, THEREFORE, be it resolved by Commissioners that

1. The County shall be an Anchor Member of SCCDP through the original funding membership ending June 30, 2016.
2. Diana Garske is appointed by the Board to act as the Director on behalf of Seward County until a successor is appointed by this Board.
3. The Articles of Incorporation and bylaws of the SCCDP is attached and incorporated by reference.

4. Beginning July 1, 2016 and each year thereafter, the County shall determine its level of membership by a separate document

*****Attachments are located in the Resolutions File*****

Motion by: Garske Seconded by: Fleischman
Affirmative vote: Diana L. Garske, Whitney Fleischman, Michael Luebbe,
Eugene Gausman, Roger E. Glawatz
Adopted this 8th day of March 2016 at Seward, Nebraska
ATTEST: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Garske, Fleischman, Luebbe, Gausman, Glawatz Motion Carried

Jank also updated the Commissioners on activities of the (new) organization.

Joe Yocum, Sheriff along with Marie Hatfield, Jail Administrator was present to ask the Commissioners approval of Drug Funds for a Personal Alarm Locating System.

Moved by Garske and seconded by Luebbe to approve the expenditure of Drug Funds for Personal Alarm Locating System for the Detention Center.

Affirmative Vote: Garske, Luebbe, Gausman, Fleischman, Glawatz Motion Carried

Yocum also asked questions about who will be responsible for cleaning the parking lot and the new Justice Center. He stated that the cleaning in the Detention area of the jail would still be cleaned by the jail staff, but asked about cleaning for the other areas of the building. He also asked for some guidance in who would be responsible to budget for electricity and other building expenses that will occur with a new building. The Commissioners have already been thinking of these expenses and will be discussing them more in the future.

Jacque Stewart, Clerk of the District Court and Sheila Beins, County Court Clerk Magistrate were present to talk about current file systems for the courts and in the future at the new Justice Center. They gave information about retention time for their various files and stated they want to move all their current files into the new building. They said they will have a quote from a company for moving files from the courthouse to the new Justice Center.

Commissioners Reports: (Cont.)

Commissioner Fleischman reported she dealt with some personnel issues and Justice Center Construction details. She reported that she located a bench that was previously at the Extension Office and has been in contact with the Grantski's about their Road Race Event.

Commissioner Glawatz met with County Attorney on personnel.

The Commissioners discussed Bond Counsel and the Engagement Letter for the Justice Center financing. Elston stated that her only concern is that the role of the County's Bond Counsel is to represent the county. The item will be on the agenda next week to consider again.

Dean Uhlenberg of Beckenhauer Construction presented 3 change orders for the Commissioners to consider.

Moved by Garske and seconded by Fleischman to approve Change Request #11 for Vapor Barrier Product Change.

Affirmative Vote: Garske, Fleischman, Luebbe, Gausman, Glawatz Motion Carried

Moved by Fleischman and seconded by Luebbe to approve Change Request # 14 for PR-09 2nd Floor Transfer Ducts and Added Floor Boxes.

Affirmative Vote: Fleischman, Luebbe, Gausman, Garske, Glawatz Motion Carried

Moved by Fleischman and seconded by Garske to approve Change Request #15 for flooring allowance.

Affirmative Vote: Fleischman, Garske, Gausman, Luebbe, Glawatz Motion Carried

Moved by Garske and seconded by Fleischman to approve the Clerk of the District Court Fee Report for February 2016 in the amount of \$11,134.15.

Affirmative Vote: Garske, Fleischman, Gausman, Luebbe, Glawatz Motion Carried

Moved by Fleischman and seconded by Garske to approve County Clerk Fee Report for February 2016 in the amount of \$18,499.50.

Affirmative Vote: Fleischman, Garske, Gausman, Luebbe, Glawatz Motion Carried

During the Justice Center Update item on the agenda, Commissioner Fleischman stated that tours of the Justice Center need to be scheduled through her or Commissioner Garske. She asked what discretion she should have when dealing with small decisions such as bathroom paper dispensers. The Commissioners said that making small decisions would be OK if all persons included with the change are in agreement, otherwise the Board can be asked if she is not sure of an answer.

Known items on the agenda for Board of Commissioners on March 15, 2016 are as follows:

- 9:00 a.m. Convene and announce Open Meetings Law
- Pledge of Allegiance
- Discuss/Action - Approve minutes of March 8, 2016

Other Business Matters to Address When Time Allows

Commissioners Reports

Discuss/Action – Public/Officials/Boards

Right of Way Request(s): None

Discuss/Action – Authorize Chairman to sign NIRMA Statement of Loss with a Proof of Loss Settlement agreement for the 2014 May Tornado event

Discuss/Action – Budget Changes for 2016-2017

Discuss/Action – Selection of Bond Counsel for Justice Center Financing

Discuss/Action - Justice Center Update

- 9:30 a.m. Discuss/Action – Presentation on Jail Staffing by Joe Weber of Goldberg Group Architects

Moved by Fleischman and seconded by Gausman to adjourn at 11:22 a.m.

Affirmative Vote: Fleischman, Gausman, Garske, Luebbe, Glawatz Motion Carried

State of Nebraska)
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 15th day of March 2016.

County Clerk

Chairman