

March 11, 2014
Seward County Board of Equalization

State of Nebraska)
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on March 11, 2013 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on March 11, 2014 at 8:30 a.m.

Present:	Chairman:	Darrell Miller
	Members:	Mike Luebbe, Scott Stuhr, Mary Koci
	County Clerk:	Sherry Schweitzer
	County Assessor:	Marilyn Hladky
Absent:	Member:	Diana Garske

The Chairman noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Koci and seconded by Luebbe to approve the minutes of February 25, 2014.
Affirmative Vote: Koci, Luebbe, Stuhr, Miller Motion Carried

Moved by Koci and seconded by Stuhr to approve Tax List Corrections 141-13R and 142-13R.
Affirmative Vote: Koci, Stuhr, Luebbe, Miller Motion Carried

Hladky then updated the Commissioners on activities of her office.

Known items on the agenda for March 25, 2014 as follows:

- 8:30 a.m. Convene and announce Open Meetings Law
- Pledge of Allegiance
- Discuss/Action - Approve minutes of February 11, 2014
- Discuss/Action - Assessor Information Update

Moved by Koci and seconded by Luebbe to adjourn at 8:37 a.m.
Affirmative Vote: Koci, Luebbe, Stuhr, Miller Motion Carried

State of Nebraska)
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 25th day of March 2014.

County Clerk

Chairman

March 11, 2014

Seward County Board of Commissioners

State of Nebraska)
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on March 11, 2013 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on March 11, 2014 at 9:00 a.m.

Present:	Chairman:	Darrell Miller
	Members:	Mike Luebbe, Scott Stuhr, Mary Koci
	County Clerk:	Sherry Schweitzer
Absent:	Member:	Diana Garske

The Chairman noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Koci and seconded by Stuhr to approve the minutes of March 4, 2014.
Affirmative Vote: Koci, Stuhr, Luebbe, Miller Motion Carried

Wess Robotham, Southeast CASA Director updated the Commissioners on activities of his organization.

Joe Yocum, Sheriff and Russell Daehling, Highway Supt. updated the Commissioners on activities of their offices.

Commissioners Reports:

Commissioner Luebbe reported he was in attendance for most of the meetings between Larry Goldberg, Jail Architect and the various offices in regard to the jail/justice center. He attended the Beaver Crossing and Garland Village Board Meetings, a NIRMA training with the Road Dept., and went to 911 Board meeting.

Commissioner Stuhr had no report.

Commissioner Koci had no report.

Commissioner Miller reported he went to the 911 Board Meeting and a Spotter training.

Moved by Stuhr and seconded by Luebbe to authorize the Highway Supt to advertise for a full length mowing shredder.

Affirmative Vote: Stuhr, Luebbe, Koci, Miller Motion Carried

Moved by Koci and seconded by Stuhr to accept the Clerk of the District Court fee report for February 2014 in the amount of \$2,387.58.

Affirmative Vote: Koci, Stuhr, Luebbe, Miller Motion Carried

Moved by Luebbe and seconded by Stuhr to accept the Zoning/Weed Report for February 2014.

Affirmative Vote: Luebbe, Stuhr, Koci, Miller Motion Carried

Moved by Koci and seconded by Luebbe to accept the County Clerk fee report for February 2014 in the amount of \$19,287.70.

Affirmative Vote: Koci, Luebbe, Stuhr, Miller

Motion Carried

The Commissioners discussed the bids for the 4 WD Rubber Tire Excavator. Discussion about trade-in of the current excavator was discussed. Daehling gave his recommendation for awarding the bid.

Moved by Luebbe and seconded by Koci to award the bid to Nebraska Machinery for the 4 WD Rubber Tire Excavator with Digging Bucket with Hydraulic Thumb and Brush Cutting Attachment for \$330,650.00 and funds to come from the Inheritance Fund.

Affirmative Vote: Luebbe, Koci, Stuhr, Miller

Motion Carried

Moved by Stuhr and seconded by Luebbe to accept the Surplus Property Requests from the Treasurer's Office and Road Dept.

Affirmative Vote: Stuhr, Luebbe, Koci, Miller

Motion Carried

Moved by Koci and seconded by Stuhr to approve the Surplus Property Request from the Sheriff's Office for 2 vehicles with the Sheriff assigning the titles over to Purple Wave for the processing.

Affirmative Vote: Koci, Stuhr, Luebbe, Miller

Motion Carried

Moved by Stuhr and seconded by Luebbe to adopt 3089 in regard to Petty Cash accounts.

**RESOLUTION NO. 3089 OF THE SEWARD COUNTY
BOARD OF COMMISSIONERS**

WHEREAS, the Seward County Clerk has a Petty Cash Fund in the amount of \$7,500.00 as approved by the Seward County Board of Commissioners by Resolution No. 1023 on October 23, 1988 and amended by Resolution No. 1505 on September 27, 1994, AND

WHEREAS, there are various offices that also have a Petty Cash Fund in order to carry out the various responsibilities of their offices, and

WHEREAS, it has come to the attention from the Office of the Nebraska Auditor of Public Accounts that these various petty cash funds in the various offices need approval from the Seward County Board of Commissioners, according to the following Statute:

23-106. County funds; management; establish petty cash fund; purpose; power of county board.

(1) The county board shall manage the county funds and county business except as otherwise specifically provided.

(2) The county board shall have the authority to establish a petty cash fund for such county for the purpose of making payments for subsidiary general operational expenditures and purchases. Such county board shall set, by resolution of the board, the amount of money to be carried in such petty cash fund and the dollar limit of expenditure from such fund and such amount shall be stated in the fiscal policy of the county board budget message.

NOW THEREFORE, BE IT RESOLVED: that the Seward County Board of Commissioners hereby establish and approve a Petty Cash Fund and maximum limit for any one expenditure in the following offices to be as follows:

<u>OFFICE</u>	<u>AMOUNT OF PETTY CASH FUND</u>	<u>MAXIMUM AMOUNT OF EXPENDITURE</u>
Clerk of the District Court	\$100.00	\$100.00
County Assessor	\$ 20.00	\$ 20.00

Dated this 11th of March, 2014.

AYES: Scott Stuhr, Michael Luebbe, Mary Koci
Chairman of the Board, Darrell Miller

ABSENT: Diana Garske
ATTEST: Sherry Schweitzer, Seward County Clerk
Affirmative Vote: Stuhr, Luebbe, Koci, Miller Motion Carried

Moved by Stuhr and seconded by Koci to open the bids at 9:30 a.m. for auditing services for Seward County.

Affirmative Vote: Stuhr, Koci, Luebbe, Miller Motion Carried

Bids were received from: Gabriel, Burger, and Else, State of NE Auditors Office, and Contryman Associates. The awarding of the bid will take place at a later date.

The Commissioners recessed at 9:42 a.m.
The Commissioners re-convened at 9:47 a.m.

The Commissioners discussed the Road Maintenance Plan. Discussion involved projects handled by county personnel or bid out to private companies, equipment and maintenance.

Moved by Luebbe and seconded by Koci to go into Executive Session at 10:25 a.m. to discuss personnel, it being the necessary to protect the reputation of the individual(s).

Affirmative Vote: Luebbe, Koci, Stuhr, Miller Motion Carried

The Chairman restated the reason for Executive Session was for personnel, it being necessary to protect the reputation of the individual(s).

Moved by Koci and seconded by Luebbe to go out of Executive Session at 10:58 a.m.

Affirmative Vote: Koci, Luebbe, Stuhr, Miller Motion Carried

The Chairman reiterated that the reason for the Executive Session was for Personnel.

Known items on the agenda for Board of Commissioners on March 18, 2014 are as follows:

- 9:00 a.m. Convene and announce Open Meetings Law
- Pledge of Allegiance
- Discuss/Action - Approve minutes of March 11, 2014
- Other Business Matters to Address When Time Allows**
- Discuss/Action – Public/Officials/Boards
- Commissioners Reports
- Right of Way Request(s): None
- Discuss/Action - Cell Phones
- Discuss/Action - Auth. Chairman to sign Form 402 for County Assessor
- Discuss/Action - Jail Inspection
- 9:30 a.m. Discuss/Action - IT Services
- 10:45 a.m. Discuss/Action - Larry Goldberg/GGA – Jail/Justice Center Update

Moved by Koci and seconded by Stuhr to adjourn at 11:00 a.m.

Affirmative Vote: Koci, Stuhr, Luebbe, Miller Motion Carried

State of Nebraska)
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 18th day of March 2014.

County Clerk

Chairman