

# Seward County Board of Commissioners

## March 15, 2016

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on March 15, 2016 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on March 15, 2016 at 9:00 a.m.

Present:	Chairman:	Roger E. Glawatz
	Members:	Mike Luebbe, Diana Garske, Eugene Gausman, Whitney Fleischman
	County Clerk:	Sherry Schweitzer

The Chairman noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Luebbe and seconded by Fleischman to approve the minutes of March 8, 2016.

Affirmative Vote: Luebbe, Fleischman, Garske, Gausman, Glawatz Motion Carried

### **Commissioners Reports:**

Commissioner Luebbe reported he met with the new County Extension Educator and attended the Planning and Zoning Board meeting.

Commissioner Garske reported she also visited with the new Extension Educator, and dealt with various communications.

Commissioner Gausman reported he attended a Planning and Zoning Conference, met with the Extension Educator and attended the Planning and Zoning Meeting.

Commissioner Fleischman reported she attended the Extension Board meeting, discussed some concerns with HR, and will attend the Blue Valley Community Action meeting tonight.

Commissioner Glawatz reported he dealt with various communication and attended the Region V Systems and Services meeting.

Mike Janssen, Building and Grounds Supt. was in attendance and inquired about pay increases for the Assistant Building & Grounds Supt. He stated that he would like to increase responsibilities and feels some of his employees are in need of additional pay. Janssen was asked to bring some information back to the Commissioners next week.

The issue of snow removal of the Justice Center was also discussed. Janssen stated he has no equipment to plow a large area such as the parking area proposed at the

Justice Center. He also stated that there are areas at the Justice Center that will need to have snow *removed* rather than just *cleared*. The Commissioners discussed contracting out for snow removal vs. using our own employees and equipment. Again, Janssen was asked to bring information back to the Board.

Joe Yocum, Sheriff and Joe Weber of Goldberg Group Architects were in attendance to discuss staffing at the Justice Center. Weber led discussion on the subject. He stated that Nebraska Jail Standards, American Correctional Standards, and the Prisoner Rape Elimination Act dictate some standards as to staffing. He stated that the corrections budget also needs to be taken into consideration.

Dean Uhlenberg of Beckenhauer was in attendance to request approval on some Justice Center Building documents. He introduced John Wagoner as the new Construction Site Supt.

Moved by Fleischman and seconded by Gausman to approve Change Request 16-(PR 010) for Judges Bench Changes.

Affirmative Vote: Fleischman, Gausman, Garske, Luebbe, Glawatz Motion Carried

Moved by Garske and seconded by Fleischman to approve Change Request 17 (RFI 138) for Modification of Roof Details.

Affirmative Vote: Garske, Fleischman, Luebbe, Gausman, Glawatz Motion Carried

Moved by Garske and seconded by Fleischman to authorize the Chairman to sign Change Order # 3 for CR 6 and 11-15.

Affirmative Vote: Garske, Fleischman, Gausman, Luebbe, Glawatz Motion Carried

Barb Liska, E911 Director asked the Commissioners about pay raises for 2016-2017 since her budget needs to be given to the various entities before June 1. No decision was made at this time.

Moved by Fleischman and seconded by Garske to allow the Relay for Life Committee to place a sign on the southwest corner of the courthouse lawn for their event on April 8, 2016.

Affirmative Vote: Fleischman, Garske, Luebbe, Gausman, Glawatz Motion Carried

Moved by Garske and seconded by Gausman to authorize the Chairman sign the NIRMA Proof of Loss Settlement document for the 2014 May Tornado event.

Affirmative Vote: Garske, Gausman, Luebbe, Fleischman, Glawatz Motion Carried

The Commissioners discussed budget changes for 2016 -2017. New expenses for the Justice Center were discussed as were IT expenses, upgrades for email/software, change of web page costs, maintenance of generators, and utilities for the Justice Center. They also discussed email costs.

Moved by Luebbe and seconded by Fleischman to select Tim Moll as Bond Counsel for the Justice Center Financing in accordance of a letter of March 7, 2016.

Affirmative Vote: Luebbe, Fleischman, Garske, Gausman, Glawatz Motion Carried

The Commissioners recessed at 11:15 a.m.

The Commissioners re-convened at 11:23 a.m.

During Justice Center Update Commissioner Fleischman stated that the brick being applied has really changed the outside. She also stated that weekly meetings with Beckenhauer and the Justice Center Committee will change.

Moved by Fleischman and seconded by Luebbe to go into Executive Session at 11:27 a.m. to discuss personnel, it being in the best interest of the individual(s).

Affirmative Vote: Fleischman, Luebbe, Garske, Gausman, Glawatz Motion Carried

Moved by Luebbe and seconded by Gausman to go out of Executive Session at 11:35 a.m.

Affirmative Vote: Luebbe, Gausman, Garske, Fleischman, Glawatz Motion Carried

The Chairman stated that while in Executive Session personnel was discussed.

Moved by Fleischman and seconded by Luebbe to authorize the County Clerk's Office to appoint a Deputy without externally advertising per the Seward County Personnel Manual.

Affirmative Vote: Fleischman, Luebbe, Gausman, Garske, Glawatz Motion Carried

Moved by Fleischman and seconded by Gausman to go into Executive Session at 10:37 a.m. to discuss pending litigation

Affirmative Vote: Fleischman, Gausman, Garske, Luebbe, Glawatz Motion Carried

Moved by Fleischman and seconded by Gausman to go out of Executive Session at 11:45 a.m.

Affirmative Vote: Fleischman, Gausman, Garske, Luebbe, Glawatz Motion Carried

The Chairman stated that while in Executive Session, pending litigation was discussed and no action was taken.

Known items on the agenda for Board of Equalization on March 22, 2016 are as follows:

8:30 a.m. Convene and announce Open Meetings Law  
Pledge of Allegiance  
Discuss/Action - Approve minutes of March 8, 2016  
Discuss/Action - Assessor Information Update

Known items on the agenda for Board of Commissioners on March 22, 2016 are as follows:

9:00 a.m. Convene and announce Open Meetings Law  
Pledge of Allegiance  
Discuss/Action - Approve minutes of March 15, 2016  
Discuss/Action - Claims for March 2016

**Other Business Matters to Address When Time Allows**

Discuss/Action - Public/Officials/Boards  
Commissioners Reports  
Right of Way Request(s): None  
Discuss/Action - Res. - Accept Treasurer's Certificate of Tax Sale  
Discuss/Action - Justice Center Update

9:30 a.m. Discuss/Action - Open Culvert bids

9:45 a.m. Discuss/Action - Open Rental Rate Bids

10:00 a.m. Discuss/Action - Open Request for Proposals for Inmate Food Service

10:15 a.m. Discuss/Action - Authorize Chairman to sign Change Order No. 1 for the Seward County Embankment and Rock Riprap Repair Project, FEMA 4179-DR-NE - Structure No. C008011035 to increase the contract sum by \$8,258.00

Discuss/Action - Approve Contractor's Application and Certificate for Payment No. 1 for the Seward County Embankment and Rock Riprap Repair Project, FEMA 4179-DR-NE, Structure No. C008011035

Moved by Fleischman and seconded by Luebbe to adjourn at 11:50 a.m.  
Affirmative Vote: Fleischman, Luebbe, Garske, Gausman, Glawatz Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 22<sup>nd</sup> day of March 2016.

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County Clerk

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Chairman