

November 25, 2014

Seward County Board of Commissioners

State of Nebraska)
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on November 25, 2014 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on November 25, 2014 at 9:00 a.m.

Present:	Chairman:	Darrell Miller
	Members:	Mike Luebbe, Scott Stuhr, Mary Koci
	County Clerk:	Sherry Schweitzer
Absent:	Member:	Diana Garske

The Chairman noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Stuhr and seconded by Luebbe to approve the minutes of November 18, 2014.

Affirmative Vote: Stuhr, Luebbe, Koci

Abstain: Miller as he was not in attendance at said meeting Motion Carried

Commissioner Garske is present at 9:08 a.m.

Russ Daehling, Highway Supt. and Sherry Schweitzer, County Clerk updated the Commissioners on activities of their offices.

Commissioners Reports:

Commissioner Luebbe attended an Extension Office meeting, a Personnel Board meeting and a Blue Valley Community Action meeting the previous week. He visited with the Justice Center Architect about new plans for the Justice Center and about communication with officials regarding the new plans. He stated he went to Kearney to visit the Buffalo County Justice Center and visited with some contractors about asbestos at the old jail. He also came to the extra Commissioners meeting yesterday.

Commissioner Garske has no report.

Commissioner Stuhr had no report.

Commissioner Koci reported she attended an Extension Office meeting and a SENDD Committee meeting.

Commissioner Miller had no report.

Don Workman of Maximus was present to give information on what his company does in regard to compiling the Cost Allocation Plan. Seward County had a 3 Year contract with the Maximus firm which is up. Elston stated that because other firms have asked

to be included in processing Seward County's Cost Allocation Plan, she will contact the other firm(s) to inform them they can submit information for consideration.

Russ Daehling stated that the Interlocal Cooperation Agreement with Lancaster County needs to be discussed at a future meeting.

Moved by Stuhr and seconded by Koci to accept the Sheriff Fee and Mileage Report for October 2014 in the amount of \$1,772.00 and \$629.68 respectively.

Affirmative Vote: Stuhr, Koci, Garske, Luebbe, Miller Motion Carried

Patrick Calkins, Deputy Attorney gave information about the new Dangerous Dog Policy. He stated the process for designating a dog as dangerous and also the appeal process if needed. Commissioner Luebbe questioned the part where the designation is appealed to the Board of Commissioners, stating he wasn't sure he was qualified for it. After discussing it at length, Elston stated that a policy that includes an appeal process needs to be created. Sheriff Joe Yocum gave information on his experience with a situation and that his office has designated a dog as dangerous. He was not in favor of such policy. It was decided to wait until a later date for action.

The Salary Study item on the agenda was discussed. It was suggested after Sheriff Yocum was having a difficult time retaining staff. Chairman Miller stated that a company should be hired for the coming year and in subsequent years, the HR Director update it.

Moved by Stuhr and seconded by Garske that the Seward County get bids for a comparability salary study.

Affirmative Vote: Stuhr, Garske, Koci, Luebbe, Miller Motion Carried

Sheriff Yocum stated that with a retirement coming soon in the jail staff and with the new Justice Center, he is looking to reorganize the Detention Center staff which includes a more ranking structure.

Commissioners Garske is absent at 10:10 a.m.

Discussion on the move for the Extension Office was led by Commissioners Luebbe. He stated that paying \$3,500 for this move and then \$3,500 for the move down to the West Wing was costly. Dennis Kahl was in attendance at the meeting and said that he thought having a company move them would prevent any damage to the office equipment. He also stated that the bid did not include the cubicles. It was decided that a company would move the Extension Office to the Ehlers Building and Kahl will contact them to make sure the quote given is still in effect since it is over 60 days old.

Kahl asked that someone, possibly a contractor, be contacted about where telephone lines, ethernet lines, etc. should be placed. He will contact the IT person for the county and discuss it with him.

Commissioner Luebbe also led discussion on the sale of the current Extension Office Building. It will need to be designated as Surplus Property. During discussion, it was suggested sealed bids would be requested to remove the building. Stuhr will work with Elston on the process.

Daehling led discussion on the MOU between Seward County and the Ag Society for snow removal and supplied a list of the dates the various buildings at the Fair Grounds are rented. Commissioner Stuhr said the current county policy requires 3" or more of snow before snow is removed from the roads. Commissioner Miller suggested that an addition in the MOU should state that if the County Road Dept. is out removing snow, then snow would be removed at the Fair Grounds. If the County is **not** removing snow, then the snow would not be removed at the Fairgrounds. The

County Attorney will amend the draft policy and the Board will consider it at a later date.

The Commissioners recessed at 10:45 a.m.
The Commissioners reconvened at 11:07 a.m.

Derek Ptomey of Goldberg Group Architects was in attendance to talk to the Commissioners about the new plan for the Justice Center. He stated he talked to various offices about the changes and most have agreed to them. He also has talked to various engineers for suggestions to grade levels, lighting, etc. Elston stated that she was not happy with the new layout of her office area. Ptomey said he will meet with her this afternoon to discuss the changes and see if something can be worked out. Elston said that she has gone over the Construction Manager's Contract and has made a list of several comments. Commissioners Luebbe and Stuhr will meet with Elston to go over the comments. The Board will consider it at a later date.

Known items on the agenda for Board of Commissioners on December 2, 2014 are as follows:

8:30 a.m. Convene and announce Open Meetings Law
Pledge of Allegiance
Discuss/Action – Public/Officials/Boards

Other Business Matters to Address When Time Allows

Discuss/Action - Approve minutes of November 24, 2014

Discuss/Action - Approve minutes of November 25, 2014

Commissioners Reports

Right of Way Request(s): None

Discuss/Action – MOU between Seward County and Ag Society for snow removal

Discuss/Action – Security for District Judge Office

Discuss/Action – Justice Center Update

9:30 a.m. Discuss/Action – Paul Illich – SCC Annual Report

Moved by Koci and seconded by Luebbe to adjourn at 11:30 a.m.

Affirmative Vote: Koci, Luebbe, Stuhr, Miller

Motion Carried

State of Nebraska)
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 2nd day of December 2014.

County Clerk

Chairman