

Seward County Board of Commissioners

October 4, 2016

State of Nebraska)
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 8:30 a.m. on October 4, 2016 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on October 4, 2016 at 8:30 a.m.

Present:	Chairman:	Roger E. Glawatz
	Members:	Diana Garske, Eugene Gausman, Whitney Fleischman
	County Clerk:	Sherry Schweitzer
Absent:	Member:	Mike Luebbe

The Chairman noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Those officials present for their meeting with the Commissioners were Joe Yocum, Michaela Tuttle, Maria Hatfield, Carrie Gotts Chalk, Kathy Ruzicka, Jeff Baker, Nicki Tegtmeier, Joe Dalton & Sherry Schweitzer.

Moved by Fleischman and seconded by Garske to approve the minutes of September 27, 2016.

Affirmative Vote: Fleischman, Garske, Gausman, Glawatz Motion Carried

Commissioners Reports:

Commissioner Fleischman reported she has been working on the Furniture, Fixtures & Equipment Budget of the Justice Center Project. She also visited with a constituent about annexing property.

Commissioner Gausman reported he attended an Officials Meeting, an Economic Development meeting, a Public Health Assn. meeting, and a meeting of the State Association of Local Boards of Health.

Commissioner Garske reported she attended the BRIDGES Board meeting and a Same Page meeting.

Commissioner Glawatz reported he attended a meeting involved with finalizing the extra financing for the Justice Center Project.

Moved by Fleischman and seconded by Gausman to accept the County Treasurer's Certification of Distress Warrants to be collected.

During discussion time, Joe Yocum, Sheriff gave an update of the distress warrants that needed to be collected for the previous year.

Affirmative Vote: Fleischman, Gausman, Garske, Glawatz Motion Carried

Sydney Butler of Hope Crisis Center was present to ask permission to place Wooden Silhouettes on the Courthouse Lawn for Domestic Violence Awareness Week.

Moved by Garske and seconded by Fleischman to give permission for Hope Crisis Center to place wooden human silhouettes on the Courthouse lawn October 4-11, 2016 for Domestic Violence Awareness Month.

Affirmative Vote: Garske, Fleischman, Gausman, Glawatz Motion Carried

Commissioner Fleischman gave an update for the Justice Center. She has been working with the Architects on the Furniture & Equipment budget of the project. She reported there was discussion on distress buttons in various offices. She will be having a conference call later today. It was also mentioned that tours should occur through the building when it is finished.

Becky Paulsen, Zoning/Weed Administrator presented a short form plat for the Commissioners consideration.

Moved by Fleischman and seconded by Garske to adopt Resolution No. 3271 in regard to approving the Short Form Plat Delcamp Addition in the N 1/2 NE 1/4 of Section 25 Township 11 North, Range 3 East of the 6th p.m.

**RESOLUTION NO 3271 OF THE
SEWARD COUNTY BOARD OF COMMISSIONERS**

WHEREAS, Joshua Delcamp has applied for a Short Form Plat Subdivision of property owned by himself, and described as a tract of land in the North 1/2 of the North East 1/4 of, Section 25, Township 11N, Range 3E, Seward County, Nebraska, and

WHEREAS, The subdivision shall be called, DELCAMP ADDITION Short Form Plat and

WHEREAS, The Seward County Planning Commission held a meeting on September 19th, 2016 to consider the Short Form Plat, and

WHEREAS, the Planning Commission recommended Approval of the DELCAMP ADDITION Short Form Plat with a vote of 5 For, 0 against, and 2 Absent and Not Voting, and

WHEREAS, No one appeared to oppose the subdivision

Individuals appeared to oppose the subdivision

No one appeared to support the subdivision

Individuals appeared to support the subdivision

Individuals appeared without commitment, and

THEREFORE BE IT RESOLVED that the Seward County Board of Commissioners do hereby approve , Deny the DELCAMP ADDITION Short Form Plat with Resolution NO: 3271.

Motion by: Fleischman

Seconded by: Garske

Ayes: Whitney Fleischman, Diana L. Garske, Eugene Gausman,

Roger Glawatz, Chairman, Board of Commissioners,

Absent: Michael Luebbe

Dated: October 4, 2016

ATTEST: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Fleischman, Garske, Gausman, Glawatz Motion Carried

Maria Hatfield, Detention Center Director presented a Petty Cash Resolution for the Commissioners consideration.

Moved by Garske and seconded by Fleischman to adopt Resolution No. 3272 in regard to approving a Petty Cash Account for the Jail.

RESOLUTION # 3272 OF THE
SEWARD COUNTY BOARD OF COMMISSIONERS

WHEREAS, there is a need for a petty cash fund for the purpose of keeping a base amount in the Seward County Jail bank account, AND

WHEREAS, bond money is placed by the public into a cash machine in the lobby. Jail staff will then write a check to the associated court of jurisdiction. That check is then deposited into that court's bank account on a daily basis, however the jail makes weekly deposits into the jail bank account from the money collected from the cash machine in the lobby which can lead to funds not being available in the Seward County Jail bank account.

WHEREAS, there is a need to cover the timing of the money deducted from the jail bank account before the deposit is posted into the account.

THEREFORE, BE IT RESOLVED: That the Seward County Board of Commissioners hereby establishes the petty cash fund balance in the amount of \$5,000.00. Said fund is to be maintained by the Detention Center, for the sole purpose of covering the bond money transactions and no other expenditures are authorized to be made from the fund. The Detention Center Director or his/her Deputy will maintain records to support reconciling back to the \$5,000.00.

Dated this 4th day of October, 2016

Motion by: Garske

Seconded by: Fleischman

Ayes: Diana L. Garske, Whitney Fleischman, Eugene Gausman,
Roger Glawatz, Chairman, Board of Commissioners,

Absent: Michael Luebbe

Dated: October 4, 2016

ATTEST: Sherry Schweitzer, Seward County Clerk

Affirmative Vote: Garske, Fleischman, Gausman, Glawatz Motion Carried

The Commissioners recessed at 9:52 a.m.

The Commissioners re-convened at 10:00 a.m.

Marci Fehlhafer introduced herself as the new Executive Director of Southeast Nebraska CASA. She gave information about the CASA Program (Court Appointed Special Advocate) and the statistics for Seward County.

Dean Uhlenberg of Beckenhauer Construction was present for Justice Center changes orders. He stated that there was a typo in the agenda request and that it should CR # 44 instead of GGA #44.

Moved by Fleischman and seconded by Garske to approve CR #44 (PR23) for additional cameras for Pod D & G.

Affirmative Vote: Fleischman, Garske, Gausman, Glawatz Motion Carried

Georgia Stockley of the Road Dept. presented a Change Order for the McKelvie Road Project.

Moved by Garske and seconded by Fleischman to authorize the Chairman to sign Change Order # 1 for utility relocation for the McKelvie Road Project C-80(603).

Affirmative Vote: Garske, Fleischman, Gausman, Glawatz Motion Carried

Michaela Tuttle, HR presented a document pertaining to employee retirement contributions for the Commissioners consideration.

Moved by Fleischman and seconded by Gausman to authorize the Chairman to sign the Joint NPERS (Nebraska Public Employee Retirement System) and NACO (Nebraska Association of County Officials) Release form.

Affirmative Vote: Fleischman, Gausman, Garske, Glawatz Motion Carried

Moved by Fleischman and seconded by Gausman to go into Executive Session at 10:50 a.m. to discuss personnel, it being necessary to protect the individual(s).

Affirmative Vote: Fleischman, Gausman, Garske, Glawatz Motion Carried

The Chairman reiterated that the Executive Session was for Personnel.

Moved by Fleischman and seconded by Garske to go out of Executive Session at 12:13 p.m.

Affirmative Vote: Fleischman, Garske, Gausman, Glawatz Motion Carried

The Chairman stated the Executive Session was for Personnel and no action was taken.

Both Executive Sessions listed on the agenda for Personnel were discussed in one Executive Session.

Known items on the agenda for Board of Equalization on October 11, 2016 are as follows:

8:30 a.m.

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of October 4, 2016
4. Discuss/Action – Res. – Set Levies for Seward County Entities
5. Discuss/Action - Assessor Information Update

Known items on the agenda for Board of Commissioners on October 11, 2016 are as follows:

1. Convene and announce Open Meetings Law
2. Pledge of Allegiance
3. Discuss/Action - Approve minutes of September 27, 2016

Other Business Matters to Address When Time Allows

4. Discuss/Action – Public/Officials/Boards
5. Commissioners Reports
6. Discuss/Action – Authorize Chairman sign letter to Firespring
7. Discuss/Action – Justice Center Update

9:30 a.m. Discuss/Action - Open Bids for Supplying and Hauling Gravel

Moved by Fleischman and seconded by Gausman to adjourn at 12:19 p.m.

Affirmative Vote: Fleischman, Gausman, Garske, Glawatz Motion Carried

State of Nebraska)
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 11th day of October, 2016.

County Clerk

Chairman