

October 25, 2016  
Seward County Board of Equalization

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Equalization was convened in open and public session at 8:30 a.m. on October 25, 2016 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Equalization has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Equalization convened on October 25, 2016 at 8:30 a.m.

Present:      Chairperson:      Whitney Fleischman  
                 Members:              Mike Luebbe, Diana Garske, Eugene Gausman,  
   Roger E. Glawatz  
                 County Clerk:          Sherry Schweitzer  
                 Deputy County Assessor: Deanna Boyer

The Chairman noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Glawatz and seconded by Gausman to approve the minutes of September 27, 2016.

Affirmative Vote: Glawatz, Gausman, Garske, Luebbe, Fleischman      Motion Carried

Moved by Gausman and seconded by Glawatz to approve the minutes of October 11, 2016.

Affirmative Vote: Gausman, Glawatz, Luebbe, Fleischman

Abstain: Garske as she was not in attendance at said meeting      Motion Carried

Moved by Garske and seconded by Luebbe to approve Tax List Corrections 231-15R and 232-15R.

Affirmative Vote: Garske, Luebbe, Gausman, Glawatz, Fleischman      Motion Carried

Known items on the agenda for November 22, 2016 are as follows:

- 8:30 a.m.    1. Convene and announce Open Meetings Law  
                 2. Pledge of Allegiance  
                 3. Discuss/Action - Approve minutes of October 25, 2016  
                 4. Discuss/Action - Assessor Information Update

Moved by Luebbe and seconded by Gausman to adjourn at 8:35 a.m.

Affirmative Vote: Luebbe, Gausman, Glawatz, Garske, Fleischman      Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 22<sup>nd</sup> day of November, 2016.

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County Clerk

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Chairman

**October 25, 2016**  
**Seward County Board of Commissioners**

State of Nebraska)  
County of Seward) ss.

A regular meeting of the Seward County Board of Commissioners was convened in open and public session at 9:00 a.m. on October 25, 2016 in the Commissioner's room at the Seward County Courthouse. Notice of the meeting was posted on the Courthouse bulletin board and on the Commissioner's room door. The agenda for all meetings is kept continually current and is available for public inspection at the County Clerk's Office during normal business hours. The agenda is held open until one business day prior to the meeting for appearance before the Board. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

The Seward County Board of Commissioners convened on October 25, 2016 at 9:00 a.m.

Present:      Chairman:              Roger E. Glawatz  
                 Members:              Mike Luebbe, Diana Garske, Eugene Gausman,  
   Whitney Fleischman  
                 County Clerk:          Sherry Schweitzer

The Chairman noted that the public meeting information is posted as required by law and available for public distribution if requested.

The Pledge of Allegiance was recited.

Moved by Fleischman and seconded by Gausman to approve the minutes of October 18, 2016.

Affirmative Vote: Fleischman, Gausman, Garske, Luebbe, Glawatz    Motion Carried

**Commissioners Report:**

Commissioner Luebbe reported he dealt with a variety of communications, attended a Planning and Zoning Meeting, and reported on road projects in progress.

Georgia Stockley of the Road Dept. presented 2 documents for the Commissioners consideration.

Moved by Garske and seconded by Luebbe to authorize the Chairman to sign Change Order # 1 for the West Denton Road Paving Project C-80(614).

Affirmative Vote: Garske, Luebbe, Gausman, Fleischman, Glawatz    Motion Carried

Moved by Luebbe and seconded by Gausman to authorize the Chairman to sign the Application and Certificate for Payment # 1 for the West Denton Road Paving Project C-80(614).

Affirmative Vote: Luebbe, Gausman, Fleischman, Garske, Glawatz    Motion Carried

Moved by Fleischman and seconded by Luebbe to approve the claims for October 2016.

ADP LLC	FE	\$59.50	MILFORD AGING SERVICES	FE	\$158.90
ADV. CORECTNAL HLTHCARE INC	SE	\$3,037.78	MILLER SEED & SUPPLY CO INC	SU	\$4,652.00
ADV. OFFICE AUTOMATION, INC	SU	\$410.76	MIPS INC	FE	\$1,503.26
AFLAC	FE	\$139.90	MOTOROLA	FE	\$87,787.25
AGING PARTNERS	FE	\$78.83	NANCE COUNTY COURT	FE	\$2.50
ALAMAR UNIFORMS	SU	\$438.89	NATL DISTRICT ATTORNEYS ASSOC.	FE	\$103.00
ALFRED BENESCH & COMPANY	FE	\$556.67	NATL INS CO OF WISCONSIN	FE	\$948.89
ALL ROAD BARRICADES INC	EQ	\$348.60	NEBRASKA APCO/NENA	FE	\$238.00
AMERITAS LIFE INS CORP	FE	\$56,718.16	NE ASSN OF COUNTY OFFICIALS	FE	\$250.00
APPLIED CONCEPTS INC	FE	\$125.00	NE COUNTY COURT ASSN	FE	\$25.00
ART ON DISPLAY	TR	\$1,398.00	NE EMERG SERVICE COMM ASSN	FE	\$190.00
BARNAS DRUG INC	FE	\$16.56	NE HEALTH & HUMAN SERV SYS	FE	\$790.38
BARONE SECURITY SYSTEMS	FE	\$432.00	NE PUBLIC POWER DISTRICT	UT	\$48.43
KENNETH & CHRISTY E PANKOKE	FE	\$182.95	NEBRASKA TOURISM COMMISSION	TR	\$400.00
BECKENHAUER CONST. INC	FE	\$580,274.52	NE WEED CONTROL ASSN	FE	\$120.00
MULTI SERV TECH SOLUTIONS	FE	\$579.66	NEBRASKA INTERACTIVE LLC	FE	\$8.00
BI	FE	\$125.00	NEBRASKALAND GLASS	RE	\$209.00
BLACK HILLS ENERGY	UT	\$212.51	NEOPOST USA INC	FE	\$161.21
BLUE RIVER ELECTRIC LLC	RE	\$554.98	TECH RESOURCE MANAGEMNT LLC	FE	\$86.00
BLUE VALLEY BEHAV. HEALTH INC	SE	\$292.50	NE NEBRASKA JUVENILE SERVICE	FE	\$127.50
BLUE VALLEY COMM. ACTION	FE	\$12,032.00	CONNIE NOVAK MD	SE	\$322.68
BOONE COUNTY COURT	FE	\$2.75	OFFICE DEPOT	SU	\$162.36
BUTLER CO. DETENTION CNTR 2	FE	\$2,565.00	OFFICEMAX INCORPORATED	SU	\$83.58
BUTLER CO. HEALTH CARE CNTR	FE	\$484.68	ONESOURCE	FE	\$82.00
BUTLER COUNTY SHERIFF	FE	\$18.50	OREILLY AUTOMOTIVE INC	RE	\$133.54
CARD SERVICES	FE	\$1,275.85	PAC N SAVE	SU	\$107.21
CASA	FE	\$37,500.00	PAPER TIGER SHREDDING	SE	\$95.00
CATERPILLAR FIN. SERV. CORP	EQ	\$5,750.00	PARAMOUNT LNDRY & TEXT. SERV	SE	\$149.62
CBM FOOD SERVICE	FE	\$6,523.68	PEREZ INTERPRETING LLC	SE	\$232.40
CENTRAL SAND & GRAVEL CO	SE	\$13,742.21	PETTY CASH FUND	FE	\$3,573.94
CNTRL STATES HYDRAULIC SERV.	RE	\$610.54	PITNEY BOWES INC	FE	\$249.68
CENTRAL VALLEY AG	FE	\$18,840.69	PLANET TECHNOLOGIES	FE	\$1,376.32
CITY OF SEWARD	FE	\$10,393.10	POSITIVE PROMOTIONS	FE	\$391.94
CLERK OF THE DISTRICT COURT	FE	\$598.00	POSTMASTER	FE	\$82.00
CODEX CORP	FE	\$2,810.00	POTTER REPAIR	RE	\$208.29
COLFAX COUNTY SHERIFF	FE	\$6.50	PRINCIPAL LIFE GROUP	FE	\$582.72
COLONIAL SUPPLEMENTAL INS.	FE	\$3,554.48	PLIC-SBD GRAND ISLAND	FE	\$3,913.05
COMFORT INN	TR	\$109.95	PRIORITY PRINTING	SU	\$121.28
CONNER ROOFING CO INC	RE	\$2,425.00	MOMS MEALS	FE	\$70.00
CONTECH ENG. SOLUTIONS LLC	FE	\$18,509.29	PREMIER HOSPITALITY DEVELOP	FE	\$170.00
CREDIT BUREAU SERVICES INC	FE	\$372.48	RACOM	FE	\$3,843.79
CREDIT MANAGEMENT SERVICES	FE	\$563.17	RADAR ROAD TEC	SE	\$87.00
CORI J STAVA	SE	\$364.00	KEARNEY LODGING LLC	TR	\$300.00
CULLIGAN	UT	\$308.50	RDO TRUCK CENTER CO	FE	\$6,575.14
D & S FORKLIFTS INC	RE	\$913.65	RED PATH GALLERY	FE	\$54.00
GREGORY C. DAMMAN	FE	\$1,225.50	RED WILLOW COUNTY COURT	FE	\$5.00
DAVID CITY DISC PHARMACY	FE	\$140.62	REDIGER AUTOMOTIVE	RE	\$199.74
DAWSON COUNTY COURT	FE	\$4.25	REGION V SERVICES	FE	\$2,484.58
DEERE CREDIT, INC	FE	\$97,509.63	REGION V SYSTEMS	FE	\$9,332.75
DELL MARKETING L P	FE	\$10,179.67	SALINE CO. CLERK OF DIST COURT	FE	\$14.75
DES MOINES STAMP MFG CO	SU	\$75.75	SALINE COUNTY SHERIFF	FE	\$1,800.00
DOUGLAS CO. SHERIFF OFFICE	FE	\$8.71	SCHMADER ELECT. CONST. CO INC	RE	\$1,120.00
DR JAMES JIROVEC	FE	\$61.00	SCHWARZ PAPER CO	SU	\$100.00
E 911	FE	\$52,607.74	SEWARD AGING SERVICES	FE	\$312.20
EAKES OFFICE PLUS	SU	\$1,907.92	SEWARD CO. ATTORNEY'S OFFICE	FE	\$171.72
ROGER H EHLERS	FE	\$3,500.00	SEWARD COUNTY BRIDGES INC	FE	\$5,171.90
ELECTION SYS. & SOFTWARE INC	FE	\$147.00	SEWARD CO. CHAMBR & DEVELOP	FE	\$51,638.44

FARM & HOME PUBLISHERS LTD	FE	\$146.00	SEWARD COUNTY COURT	FE	\$460.00
FARMERS COOPERATIVE	UT	\$12,311.80	SEWARD CO HEALTH CLAIM FUND	FE	\$103,992.78
FASTENAL COMPANY	EQ	\$310.81	SEWARD CO INDEPENDENT	SE	\$2,122.46
FIRESPRING	FE	\$4,592.00	SEWARD COUNTY JAIL	FE	\$5,000.00
FRITZ APPRAISAL & VALUATION	SE	\$2,100.00	SEWARD CO. PUB. POWER DIST.	UT	\$1,517.56
G & P DEVELOPMENT LANDFILL	FE	\$30.52	SEWARD COUNTY PUBLIC TRANSIT	SE	\$72.00
GEOCOMM INC	FE	\$1,127.00	SEWARD COUNTY ROAD	FE	\$697.50
GODFATHERS	FE	\$89.00	SEW. CO SHERIFF UNCOLLTD FEES	FE	\$372.00
GOLDBERG GROUP ARCHITECTS	FE	\$12,668.53	SEWARD COUNTY SINKING FUND	FE	\$4,000.00
GRAHAM TIRE LINCOLN NORTH	RE	\$139.15	SEWARD COUNTY TREASURER	FE	\$14.00
GREAT PLAINS COMM.	FE	\$582.00	SEWARD LUMBER & HOME CENTER	SU	\$25.78
HAMILTON COUNTY COURT	FE	\$4.00	SNAPPYLOGOS	SE	\$348.00
WILLIAM F HARTMANN JR	FE	\$159,228.26	SOARIN GROUP, LLC	FE	\$4,951.00
HERPOLSHEIMERS INC	RE	\$849.80	SOURCEGAS	UT	\$198.85
HIRERIGHT LLC	FE	\$250.00	SPARETIME	SE	\$142.53
KEARNEY INVESTMENT CORP	FE	\$739.60	SPEECE LEWIS ENGINEERS INC	FE	\$5,606.05
HOMETOWN LEASING	FE	\$75.50	SPORTS EXPRESS INC	FE	\$212.40
HOPE CRISIS CENTER	FE	\$700.00	STANDARD DIGITAL IMAGING	FE	\$37.46
INDOFF INC	SU	\$211.08	ST OF NE DAS MATERIAL	FE	\$12,000.00
JOHN DEERE FINANCIAL	FE	\$24.18	ST OF NE DAS COMMUNICATIONS	FE	\$704.00
JOHNSON SAND AND GRAVEL	FE	\$10,037.09	STATE OF NE DEPT OF CORR.SERV	FE	\$5,526.05
JONES AUTOMOTIVE	FE	\$5,959.51	SUPPLYWORKS	FE	\$1,125.43
JONES NATIONAL BANK	FE	\$15,038.03	TAN-AIRE INC	FE	\$437.50
JONES NATIONAL BANK & TRUST	FE	\$478.00	TECHNICAL SERVICES INC	FE	\$238.75
JONES NAT'L BANK & TRUST CO	FE	\$279.74	TIME WARNER CABLE	UT	\$611.52
JONES NATIONAL BANK	FE	\$41,399.35	TITAN MACHINERY INC	RE	\$552.88
JONES NAT'L BANK & TRUST CO	FE	\$70,693.08	TRUCK EQUIP SERVICE CO INC	RE	\$186.36
KERFORD LIMESTONE COMPANY	FE	\$5,292.00	US POST OFFICE	FE	\$18.80
KONICA MINOLTA BUS. SOL.	SU	\$103.05	UNIVERSITY OF NE. LINCOLN	FE	\$1,117.65
KONICA MINOLTA PREM FINANCE	FE	\$108.45	UNL ITS COMM CENTER	FE	\$26.20
KUCERA, KENZEE	FE	\$70.00	UTICA AGING SERVICE	FE	\$234.50
LANCASTER COUNTY SHERIFF	FE	\$178.68	VANGUARD APPRAISALS INC	FE	\$21,800.00
LATSCH'S INC	SU	\$206.59	VERIZON WIRELESS SERVICES LLC	UT	\$3,781.06
LEE'S REFRIGERATION	RE	\$974.63	VILLAGE OF GARLAND	FE	\$49.13
MADISON COUNTY SHERIFF	FE	\$27.69	VILLAGE OF UTICA	FE	\$45.46
MARROQUIN LAW OFFICE LLC	FE	\$1,781.25	VIRTUAL IMPRESSIONS INC.	FE	\$150.00
MAXIMUS INC	FE	\$2,600.00	VISA	FE	\$1,503.30
MCKESSON MEDICAL SURGICAL	SU	\$230.44	WADDELL & REED	FE	\$4,060.00
MED TECH RESOURCE INC	SU	\$213.03	WALMART COMMUNITY BRC	FE	\$618.22
MEMORIAL HEALTH CARE SYS	SE	\$34.50	WATCH GUARD VIDEO	RE	\$114.00
MEM HEALTH CARE SYS CLINIC	SE	\$620.00	WELLS FARGO FINANCIAL LEASING	FE	\$212.02
MEYER AUTOMOTIVE INC	RE	\$46.75	STEVES TOOL SERVICE INC	EQ	\$249.25
MID AMER BENEFITS INC FLEX	FE	\$3,902.38	ERIC J WILLIAMS P C LLO	FE	\$3,040.00
MID-AMERICAN INS GROUP INC	FE	\$33,903.64	WINDSTREAM	UT	\$7,507.69
MIDWEST AUTO PARTS	RE	\$296.61	WOODHAVEN COUNSEL ASSOC.	FE	\$680.00
MIDWEST OFFICE AUTOMATION	EQ	\$40.00	WRECKONCILED COLLISION CNTR	RE	\$500.00
MIDWEST SERV & SALES CO INC	FE	\$20,037.30	YORK COUNTY SHERIFF	FE	\$47.04
MIDWEST SPECIAL SERVICES	FE	\$2,575.50	SALARIES	FE	\$341,176.01

Affirmative Vote: Fleischman, Luebbe, Garske, Gausman, Glawatz Motion Carried

### **Commissioners Reports (Cont.):**

Commissioner Fleischman reported she attended a Personnel Committee meeting, a Blue Valley Community Action meeting and visited with the County Surveyor concerning property owned by the County and dealt with a variety of communications.

Commissioner Gausman reported he attended Candidates Night, an Upper Big Blue NRD meeting and the Planning & Zoning meeting.

Commissioner Garske reported she also attended Candidates Night, a meeting with State Dept. of Economic Development, and visited with offices about various issues.

Commissioner Glawatz reported he dealt with a variety of communications and had a conference call for SENDD.

Steve Arens of JEO Engineering explained a new Nebraska Bridge Program. He explained that the State wants to help counties get bridges replaced and that there has been 4 Million dollars designated for our area. Each bridge project would need matching funds up to a certain amount, depending on the cost and that Seward County has to apply for these funds. Nate Payne, Bridge Foreman also spoke on the issue. He has been working with JEO on identifying some bridges that need replaced.

Moved by Garske and seconded by Fleischman to approve the right of way request from Windstream between Section 2 and 11 of Township 9 North, Range 4 East of the 6th p.m.

Affirmative Vote: Garske, Fleischman, Gausman, Luebbe, Glawatz Motion Carried

Moved by Fleischman and seconded by Garske to authorize the Chairman sign the NBCS Forms 1a, 1f, Form 6 and Addendum to be submitted to the Board of Public Roads Classification and Standards.

Affirmative Vote: Fleischman, Garske, Luebbe, Gausman, Glawatz Motion Carried

Moved by Garske and seconded by Gausman to authorize the Chairman sign the Audit Letter for Seward County.

Affirmative Vote: Garske, Gausman, Fleischman, Luebbe, Glawatz Motion Carried

Commissioner Fleischman led discussion on the agenda item 'Storage pod for Justice Center Project'. She stated that some of the larger items from the old jail such as appliances/furniture need to be stored until they are sold/replaced. Discussion about renting a pod or using another location for storage of these items was mentioned.

Michaela Tuttle, HR Director brought a Recruitment Policy Update for the Commissioners approval.

Jacque Stewart asked that a draft of the new Recruitment Policy be sent out to all Supervisors before the Commissioners approve it. The actual policy had not been sent out to all Supervisors.

Moved by Fleischman and seconded by Garske to approve the new Recruitment Policy as recommended by the Personnel Board.

Affirmative Vote: Fleischman, Garske, Luebbe, Gausman, Glawatz Motion Carried

Tuttle also discussed the "Annual Employee Increases given on Anniversary Date vs. Fiscal Year" item on the agenda. Commissioner Fleischman stated that the Personnel Board talked about the date raises are given when using the Step Plan Protocol. Tuttle stated that there was a lot of discussion about this at the Personnel Board meeting. Discussion about employees who start *prior* to the start of the Fiscal Year vs. employees that start shortly *after* the beginning of the fiscal year. Hiring at below the grade and step, Introductory Period raises, and evaluations were discussed. Commissioner Fleischman said currently an employee may go up no more than 1 step per year with the current Step Plan; however there will be exceptions to the rule.

Dean Uhlenberg of Beckenhauer Construction presented 2 Change Orders for the Commissioners consideration.

Moved by Fleischman and seconded by Gausman to approve Change Order # 12 (CR 41, 42, 43, 44, 45, & 46)

Affirmative Vote: Fleischman, Gausman, Luebbe, Garske, Glawatz Motion Carried

Moved by Fleischman and seconded by Garske to approve Change Order # 13 (GGA 11).

Affirmative Vote: Fleischman, Garske, Gausman, Luebbe, Glawatz Motion Carried

During Justice Center Update, Uhlenberg stated that the Fire Marshall is on site and they are getting the 3<sup>rd</sup> floor done. Commissioners Fleischman stated that demolition of the old jail is scheduled for November 12.

Known items on the agenda for Board of Commissioners on November 1, 2016 are as follows:

- 8:30 a.m.
1. Convene and announce Open Meetings Law
  2. Pledge of Allegiance
  3. Discuss/Action - Approve minutes of October 25, 2016
  4. Discuss/Action – Public/Officials/Boards
  - Other Business Matters to Address When Time Allows**
  5. Commissioners Reports
  6. Discuss/Action – Storage Pod for Justice Center Project
  7. Discuss/Action - Justice Center Update

Moved by Fleischman and seconded by Garske to adjourn at 10:51 a.m.

Affirmative Vote: Fleischman, Garske, Gausman, Luebbe, Glawatz Motion Carried

State of Nebraska)  
County of Seward) ss.

I, Sherry Schweitzer, the undersigned County Clerk of Seward County, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 1<sup>st</sup> day of November 2016.

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
Chairman